

## REVISED AGENDA

### MURFREESBORO CITY BOARD OF EDUCATION

April 22, 2014

6:00 p.m.—Council Chambers

#### ORDER OF BUSINESS

##### I. CALL TO ORDER BY BOARD CHAIR

- Pledge of Allegiance
- Moment of Silence

##### II. ACKNOWLEDGEMENT OF CHAIR MARY WADE'S SERVICE TO MURFREESBORO CITY SCHOOLS

##### III. APPROVAL OF AGENDA

##### IV. COMMUNICATIONS

- Community Outreach would like to extend appreciation to the employees of Heritage Farms Dairy for conducting a book drive for the Franklin Heights Family Learning Resource Center Library.
- Congratulations to Lora Taylor, Sarah Catalano, Mary Allison, and Meredith Davis for being selected by the State as Common Core Coaches.
- Congratulations to the City Hall Art Show winners.
- Thanks to Chick Knitter for arranging NASA's FMA Live event for our schools. And thank you to Murfreesboro Parks and Recreation for their participation in this effort.
- Our thanks to Fifth Third Bank for sponsoring our Job Fair.
- TCAP Testing takes place April 29 – May 2, 2014
- Congratulations to Ava Jordan, our Transportation Supervisor, who was honored by the Tennessee Employee Support Guard Reserve with a Patriotic Employer Award for her support of our transportation employees who have to be on active duty in the Guard or Reserves.

##### V. CONSENT ITEMS (Tab 1)

- Minutes of the March 25, 2014 Regular Board Meeting, and Minutes of the April 8, 2014 Policy Board Meeting
- Approval of School Fees
- Approval of Board Policies (*Second Reading*)

BO 51—Collaborative Conferencing (New Policy)

BO 52—Home Schools (New Policy)

SS 2—Contract Services for Specialized Activities: ESP (Proposed Revision)

STU 5 – Assignment of Students to Schools and Classes (Proposed Revision)

VI. ACTION ITEMS

A. Approval of Board Policies (First Reading) (Tab 2)

PER 2 – Unemployment Compensation (*Review*)

STU 1 – Emergency Closings (*Review*)

STU 2 – School Year/School Calendar (*Review*)

STU 6 – School Day (*Review*)

STU 8 – Admission of Suspended or Expelled Students (*Review*)

STU 12 – Student Accident Reports (*Proposed Revision*)

STU 15 – Student Records Inspection & Correction Procedure (*Review*)

VII. REPORTS/INFORMATION

A. NSBA Convention Report

B. Construction Update (Tab 3)

C. Personnel Update (Tab 4)

D. Monthly Revenue and Expenditure Report (Tab 5)

E. Attendance Report (Tab 6)

VIII. OTHER BUSINESS

IX. ADJOURNMENT

**MISSION STATEMENT**

*To assure academic and personal success  
for each child.*

MINUTES  
MURFREESBORO CITY BOARD OF EDUCATION  
BOARD MEETING--  
Tuesday, March 25, 2014  
6:00 p.m.—Council Chambers

ATTENDANCE:

Board: Chair Mary Wade, Butch Campbell, Andy Brown, Nancy Rainier, Collier Smith, Nancy Phillips, Jared Barrett,

Staff: Director Linda Gilbert, Gary Anderson, Lisa Trail, Shavon Davis-Louis, Karen Hawkins, Joe Marlin, Caresa Brooks, Ralph Ringstaff, Sheri Arnette

Others: Staff Attorney Kelley Baker, Principal Robin Newell, Ms. Eva Chaney

ORDER OF BUSINESS

I. CALL TO ORDER BY BOARD CHAIR

- Chair Wade opened the meeting at 6:05 p.m. with the introduction of Mitchell-Neilson Principal Robin Newell. Principal Newell introduced two of the fifth grade student leadership council members, Jailyn Elgin and Karter Johnson, who led the Pledge of Allegiance. Jailyn and Karter were accompanied by their advisor Ms. Eva Chaney.
- The Pledge of Allegiance was followed by a moment of silence.

II. APPROVAL OF AGENDA

Chair Wade entertained a motion for approval of agenda. Ms. Phillips so moved and Dr. Brown seconded the motion. Chair Wade asked to add discussion of professional development days to the agenda. Ms. Phillips revised her motion to include the requested addition and Dr. Brown agreed to revise his second. The revised motion passed.

Chair Wade welcomed to the meeting visiting teachers who are doctoral students at David Lipscomb University.

III. COMMUNICATIONS:

The following communications were read by Dr. Gilbert:

- Congratulations to the schools and to the support areas—particularly the maintenance department—for being below the state and national average

as far as job-related accidents and injuries. Murfreesboro's case incident rate is 3.18 injuries per 200,000 hours worked, while the Tennessee average is 3.3 and the national average is 5.0.

- Murfreesboro City Schools Student Art Exhibit and Competition began March 18. Please view the exhibit in the City Hall Rotunda. Winners will be announced at a 4:30 p.m. reception on April 17 at City Hall.
- The Community Outreach Department would like to thank the YMCA Older Active Adult Program for their donation of snacks to the Backpack Program along with the Community Bible Study group for their donation of school supplies.
- The Community Outreach Department would like to thank Ms. Cris Jones from Ingram Books for their donation of books to the Franklin Heights FLRC Library.
- Early Childhood Screening was March 24 with another one scheduled from 9 a.m. until 1 p.m. April 12 at Bellwood.
- Me & My Family Community Event, in partnership with Read To Succeed, will take place March 27 from 5 p.m. until 7 p.m. at Cason Lane Academy.
- April 12 is the MCS Job Fair from 9:30 a.m. until noon at Scales Elementary.
- ESP will host a Skills Based Soccer Program beginning the week of April 14.
- Spring Break for MCS is March 31 – April 4.

#### IV. CONSENT ITEMS (Tab 1)

On motion by Mr. Campbell and second by Mr. Barrett, the following consent agenda items were approved as presented by acclamation.

A. Minutes of the February 25, 2014 Board Meeting and March 11, 2014 Special Called Board Meeting—Policy Work Session

B. Approval of School Fees

C. Approval of Board Policies (*Second Reading*)

BO 49—Appointment of Board Members to Committees (New Policy)

BO 50—Executive Committee (New Policy)

PER 10—Payroll Deductions (Proposed Revision)

STU 63—Head Injuries (New Policy)

STU 58—Interscholastic Athletics (No Change, Review Only)

#### V. ACTION ITEMS:

A. Approval of Board Policies (*First Reading*)

BO 51—Collaborative Conferencing (*New Policy*):

After the reading of BO 51 on Collaborative Conferencing, Mr. Campbell moved the policy be approved on first reading. Mr. Barrett seconded the motion which carried by acclamation.

BO 52-- Home Schools (*New Policy*)

Ms. Baker reviewed policy BO 52 a new policy conforming with Tennessee Code Annotated §49-50-801 relative to Home Schools. After discussion, Ms. Phillips moved to approve the policy on first reading and bring the policy for second reading. Mr. Barrett seconded and the motion carried.

SS 2—Contract Services for Specialized Activities: Extended School Program (ESP) (*Revision*)

Ms. Baker reviewed SS 2 relative to Contract Services for Specialized Activities in the Extended School Program emphasizing that it is important any time the school system enters into a contract that the contract be reviewed by the School Board Attorney and the Director. Ms. Rainier moved to approve Board Policy SS 2 on first reading and bring it for second reading; Mr. Campbell seconded, and the motion carried.

B: Reconsideration of School Name

Chair Wade deferred to Dr. Gilbert who stated the history of the Bellwood name was not known at the time the renaming of *The Discovery School* was brought before the Board on February 25, 2014. Upon learning that Bellwood is a local family name with a positive community history, Dr. Gilbert requested the school named be changed to *The Discovery School at Bellwood*. Chair Wade asked that a plaque be put on that building to describe where the name comes from.

Ms. Rainier stated that First Baptist Church has the original curriculum written by Ruth Bowdoin and the church would like MCS to have it.

Ms. Phillips moved to accept the recommendation. Ms. Rainier seconded and the motion carried.

C: Professional Day/Personal Day – Added by Chair Wade

Chair Wade requested Dr. Gilbert explain the current professional day/personal day policy to the Board. Dr. Gilbert explained that when teachers attend training, they are asked to use their professional day first. Once that is used, temporary duty leave (TDL) is used. To use a professional day, there does have to be a reason given; however, for use of a personal day a reason does not have to be given.

Ms. Rainier commented to Ms. Baker and Mr. Ringstaff that she believed the third day was negotiated for. Ms. Baker said she looked up the code and the state requires one

personal and one professional day. Dr. Brown stated that we need to make sure we are in compliance with state law first and foremost adding that he can understand teachers wanting to keep their day. Dr. Brown said that as a board anything that happened in the past or any inequities cannot be corrected but moving forward there should be a consistent method of dealing with these days. He added that if there is not a current board policy that a very clear, concise policy should be created for going forward. Mr. Campbell agreed that he did not think teachers understood how their days are being charged against them. Ms. Rainier expressed a curiosity to know the average days a teacher is out of the classroom for training and average for sick to get a better understanding of how often our teachers are out of the classroom.

## VI. REPORTS AND INFORMATION:

### A. Construction Update

#### **Parking at Hobgood**

Mr. Anderson addressed parking at Hobgood. Dr. Gilbert explained that due to the partnership between Hobgood and MTSU, there are a large number of interns and MTSU students at the school causing the parking lot to be full.

#### **Overall Creek**

Mr. Anderson included aerial pictures of Overall Creek School in the board packet stating construction is slightly behind target due to the amount of rain and cold weather but that the construction company said they can make up time with some clear weather. In addition, once the roof is complete, the remaining work can continue regardless of weather.

#### **Fence**

Mr. Anderson said that fence work is being completed around the playgrounds at the schools that will house preK classes in anticipation of the preK students moving in for the next school year and in compliance with state law.

#### **Foundation Work**

Mr. Anderson stated the foundation work at *The Discovery School at Reeves-Rogers* was included in the capitol outlay. Architect drawings and bid package of work to be performed is complete and the Pre Bid Conference is scheduled to be on 3/25/14, bid opening on 4/3/14. Mr. Anderson advised the Board that Board Approval of low bidder would be requested at the Special Called board meeting scheduled in April.

#### **Miscellaneous**

Mr. Anderson said that Mitchell-Neilson Elementary was also included in the capitol outlay budget stating that the maintenance department is going to install the doors to cut back on expenditures. Some major maintenance projects are taking place at various schools. Murfreesboro Electric wants to replace the location of a transformer to move it farther away from the building. That work should be done during spring break. At

Northfield Elementary, the thermal windows need to be replaced. Erma Siegel and Black Fox have windows of the same era and the seals are breaking down. Eighty-nine windows at Northfield are being replaced but the windows in the other buildings will also have to be replaced. Mr. Anderson said that will have to be included in the budget next year. Mitchell-Neilson basketball court repairs were performed by the maintenance department making the court safer and adding parking spaces to the parking lot. Erma Siegel is having a control panel issue with its HVAC system which will be a major expense but will have to be done. Mr. Anderson noted that some of the HVAC systems are approaching the 20-year mark. There are discussions among engineers about the tree removal at The Discovery School. Mr. Anderson said that we do not want to cut down trees but they may be causing a foundation issue. A meeting is planned with the engineers next week.

B. Transportation Report

Mr. Anderson gave the Transportation Report stating that the system has a total of 31 school buses, all are diesel, 22 are regular education buses, 9 are special education buses and there is only 1 spare bus which is a special education bus. There are 3 regular education buses scheduled to be retired at the end of this year but if the law changes to unlimited years, then none of the buses will have to be retired. With two buses having over 200,000 miles on the odometer, we will most likely have to buy buses. Mr. Anderson reported that all buses are state inspected annually unless they are over 15 years old and then they are inspected twice per year. He said that special equipment is used for that inspection looking for cracks in the frame and other issues. Mr. Anderson also report that over 870 miles per day were driven last year with 29 buses and this year the mileage will be closer to 1000 miles. 4159 students request transportation based on where they are; those are ones that filed official requests for transportation services. Mr. Anderson stated that ours is in the top 10 maintenance shops for buses in U.S. He reported the same two mechanics have worked in the shop for years and they are trained in mechanical, air brakes, antilock brakes, chair lifts, etc. The buses are equipped with four video cameras which have sound and digital recording. This allows us to tell you a lot of times when something happens on the bus. Strobe lights on the buses help on foggy days and there is an additional strobe light in the back for when the brakes come on noting that a lot of accidents are rear-end collisions. The top of every bus has a very large number painted on it so it can be seen from the sky. The buses have GPS tracking systems which can tell you to the second the bus location. Each bus has a two-way radio, a safety passenger section, seating charts, rosters, and safety kits. Mr. Anderson noted that MCS has received safety awards for its bus transportation. By piggy-backing onto another school district's procurement of buses, MCS can purchase buses at a lower price but MCS is waiting to find out if the state law is going to change before making any bus purchase proposals.

C. Personnel Update

D. Monthly Revenue and Expenditure Report

Mr. Anderson gave the Monthly Revenue and Expenditure Report. He stated the report shows the system is in the red, we are waiting on money from the city for technology and that once that money comes in, the system will be back in the black. Mr. Anderson said revenue is slightly behind, sales tax is flat, but property taxes are up slightly. On the expenditure side, expenditures are in line with the exception of technology because of the computer purchase.

E. Attendance Report:

It was reported that MCS has 228 students over the prior month noting that when a child is in preK and turns of age, the system must allow them to enter.

VII. OTHER BUSINESS

Ms. Smith asked the status of open house information. Ms. Trail said flyers are at some schools now and the rest will be disseminated after spring break. Ms. Smith requested the information be publicly released in addition to the school flyers.

Dr. Gilbert announced that all the schools were pleased with parent/teacher day and affirmed that it is on the calendar for next year.

VIII. ADJOURNMENT

Chair Wade asked for a motion to adjourn. Mr. Barrett moved to adjourn and Ms. Smith seconded. The motion to adjourn carried and the meeting was adjourned at 7:23 p.m.

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Director of Schools

***MISSION STATEMENT***

***To assure academic and personal success  
for each child.***



## MINUTES

MURFREESBORO CITY BOARD OF EDUCATION  
SPECIAL CALLED BOARD MEETING—  
POLICY WORK SESSION  
Tuesday, April 8, 2014  
6:00 p.m., Council Chambers

### ATTENDANCE:

Chair Mary Wade, Vice Chair Butch Campbell, Jared Barrett, Andy Brown, Nancy Phillips, Nancy Rainier, and Collier Smith.

City Attorney Kelley Baker, Council Liaison Ron Washington

Staff: Dr. Linda Gilbert, Gary Anderson, Kim Frank, Caresa Brooks, Crystal Farris, Karen Hawkins, Jennie Lovvorn, Jennifer Burke, Robin Newell, Denise Crumbaugh, Tammy Kee, Lisa Trail, Joe Marlin, Sheri Arnette, Greg Lyles, Shavon Davis-Louis, Lea Bartch, Karen Lamb, Terrance Haynes, and Ralph Ringstaff.

### ORDER OF BUSINESS

#### I. CALL TO ORDER BY BOARD CHAIR

- Chair Wade called the meeting to order at 6:00 p.m.
- The Pledge of Allegiance was followed by a moment of silence.

#### II. CONTRACTS FOR BOARD APPROVAL:

- a. Contract between Franklin Covey Client Sales, Inc. (The Leader in Me) and MCS

Dr. Gilbert presented Principal Robin Newell to give information to the Board about The Leader in Me program. Principal Newell said that a sampling of teachers from both the primary and elementary school sites were taken to the school in Clarksville that matches more closely the student population at Mitchell-Neilson School. Those teachers were in attendance at the board meeting. Principal Newell said the program is a way of doing what they are already doing but better. "I think we do a fabulous job of preparing our students academically. We focus on the whole child and that complements what we are already doing. Leadership is communicating people's worth and potential so clearly that they are inspired to see it in themselves. I think that also is the essence of good teaching."

Dr. Gilbert explained that Principal Newell will be using Title (federal) money for the program and that it is money she already has allocated.

Dr. Brown asked if the costs for years two and three are the same as year one of the contract. Principal Newell said costs will drop drastically with the main expense after the first year being the intellectual property rights. Ms. Baker said she has reviewed and approved the contract from the legal standpoint.

Dr. Brown complimented Ms. Newell and her staff for stepping up to this project stating that it is easier to keep doing what we have always done but they are stepping out of the box on this. Dr. Brown moved the Board approve the contract. Mr. Barrett seconded the motion and all approved.

b. Request for Approval of Award of Bid for Foundation Work at The Discovery School at Reeves Rogers

Mr. Anderson stated that foundation repair was approved last year in capital outlay and that the bid has come in well below what engineers predicted it might be with a four-day construction period beginning May 27 after school is no longer in session. Mr. Anderson asked the Board to approve the low bidder and only bidder which was approved by Johnson and Bailey architectural firm. Mr. Barrett asked why there was only one bid. Mr. Anderson said he saw some of the correspondence from others who were asked to bid and they said they can pick and choose bigger products and this is a small project.

Mr. Barrett moved to approve the bid award. Ms. Phillips seconded and all approved.

III. BOARD POLICY REVIEW

*For Discussion (Passed on First Reading):*

BO 51 – Collaborative Conferencing (New Policy)

Ms. Baker explained that the only change made to the policy was in lines 13 & 14 where “PECCA” was used instead of the full title of the act.

Mr. Barrett moved to bring the policy for second reading. Mr. Campbell seconded and all approved.

BO 52 – Home Schools (New Policy)

Ms. Baker said this policy is based strictly on state statute and that no additional changes had been made to the policy since the last meeting.

Ms. Phillips moved to bring the policy for second reading. Dr. Brown seconded and the motion carried.

SS 2 -- Contract Services for Specialized Activities: ESP (Proposed Revision)

Ms. Baker said this is a revision to an existing policy adding the requirement that the Director and the School Board Attorney must review and approve all contracts.

Mr. Campbell moved to bring the policy for second reading. Mr. Barrett seconded the motion and the motion carried.

***For Discussion:***

PER 2 – Unemployment Compensation (Review)

Ms. Baker stated that PER 2 is an existing policy that merely states MCS is self-insured through the City of Murfreesboro Self Insurance Fund and there were no recommended changes to the policy.

Mr. Rainier moved the policy be brought to the policy meeting for first reading. Mr. Barrett seconded and the motion carried.

STU 1 – Emergency Closings (Review)

Ms. Baker explained there were only a couple of revisions to the existing policy and those were to lines 19 and 20 which updated the language concerning modes of communications.

Mr. Campbell raised a question about the language in line 17 relative to and a parent deeming it too dangerous for child to go to school and whether child would be counted absent. Dr. Gilbert recommended removing that line. Ms. Smith agreed the line should be removed all together.

Dr. Brown moved the policy be brought for first reading with the proposed revision. Mr. Barrett seconded the motion which carried by acclamation.

STU 2 -- School Year/School Calendar (Review)

Ms. Baker said STU 2 is a current policy with a very minor addition of the words “of classroom instruction.”

After discussion by Ms. Smith, Dr. Brown, and Mr. Campbell about what constitutes instruction and that not all instruction is inside the classroom, Ms. Baker said she will research the issue to make sure the policy is in compliance with state law if the word “classroom” is deleted.

Dr. Brown moved the policy be brought back for first reading. Mr. Campbell seconded and all approved.

In regards to the School Calendar, Dr. Gilbert told the Board that permission had been received from the State allowing MCS to take two days at the very end of the current year as professional days, thereby making the last half day of school for students on Wednesday, May 21. Teachers would then use May 22 and 23 as professional days. Dr. Gilbert asked the Board to approve adjusting the school calendar to reflect these changes.

Mr. Phillips moved the changes to the calendar be approved. Mr. Campbell seconded the motion and all approved.

STU 5 -- Assignment of Students to Schools and Classes (*Proposed Revision*)

Ms. Baker said STU 5 is an existing policy and that the revision is based on a new state statute adopted last legislative session that does not go into effect until the 2014-2015 school year. Ms. Baker asked the Board to pass the policy on first reading tonight and second reading at the next regular board meeting because parents will need this information. Ms. Baker said that the significant change to the policy is in lines 19-28 describing open zoning.

Mr. Anderson explained the process for “open zoning” to the Board.

Dr. Brown moved the policy be passed on first reading. Ms. Smith seconded and the motion carried by acclamation.

STU 8 – Admission of Suspended or Expelled Students (*Review*)

Ms. Baker said that STU 8 is an existing policy with minor changes in lines one and three based on state statute that authorizes schools to deny enrollment when a student comes to a school district for admittance after being expelled or suspended in another district.

Dr. Brown moved the policy be brought for first reading. Mr. Campbell seconded the motion. The motion carried by acclamation.

STU 12 – Student Accident Reports (*Proposed Revision*)

Ms. Baker stated the proposed revision add the requirement that a copy of any student accident report be forwarded to the City of Murfreesboro’s Risk Manager and that Administrative Directive 13 outlines that procedure.

Ms. Rainier moved that STU 12 be brought for first reading. Ms. Smith seconded and all approved.

STU 15 – Student Records Inspection & Correction Procedure (*Review*)

Ms. Baker stated STU 15 is based on federal law regarding the Federal Educational Rights and Privacy Act (FERPA). Under that law, there is a procedure for students to ask that educational records be corrected. The procedure was not in the original policy but has been added.

Ms. Smith asked who is the records custodian. Ms. Baker said there is a records custodian at each school. Ms. Smith asked if the response to the record request has to take place within seven days. Ms. Baker said that a response must be given within seven days letting the requestor know when the information will be available to them under the Tennessee Public Records Law and that under FERPA, MCS has 45 days to gather the information. Ms. Baker said recently she had a

request for a student record who attended Murfreesboro City Schools in the 1960s and it may take longer than seven days to find and gather the requested records; it depends on how dated the records are that are being requested.

Ms. Smith asked about the fee waiver language regarding unusual hardship. Ms. Baker said that typically is left up to the principal but the cost is .15 per page. The rate was set by the Tennessee Office of Open Records Counsel.

Dr. Brown said the policy refers to a hearing panel but then says the hearing can be conducted by any administrative staff member which implies only one person will conduct the hearing. Ms. Baker said she is open to the Board's recommendation if they want to specify a panel. Mr. Barrett recommended a panel of three people.

Ms. Phillips moved to bring STU 15 for first reading. Mr. Campbell seconded the motion which carried by acclamation.

#### IV. REVIEW OF APRIL 22, 2014 DRAFT AGENDA

Chair Wade asked the Board to review the attached draft agenda and, if they would like anything added, to get that information to Dr. Gilbert.

#### V. ADJOURNMENT

Mr. Barrett made a motion to adjourn. Ms. Phillips seconded the motion and all approved. The meeting adjourned at 7:56 p.m.

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Director of Schools

#### ***MISSION STATEMENT***

***To assure academic and personal success  
for each child.***

LOCAL FIELD TRIPS FOR BOARD CONSIDERATION AND APPROVAL  
APRIL 2014

SCHOOL	GRADE/GROUP		INSTRUCTIONAL VALUE OF THE ACTIVITY	COST PER		STUDENTS		DATE OF	HOW		DESTINATION
	PARTICIPATING			STUDENT	PARTICIPATING	TRIP	FUNDED				
BF	6th		Stem	0	86	4/11/14				FMA Live @ Patterson Park	
BF	K		Will observe and identify animals and their habitats.	10	116	4/30/14		Parents		Nashville Zoo	
BR	5th - 6th		Stem	0	101	4/11/14		no charge		FMA Live @ Patterson Park	
BR	3rd - 6th		Perform and interact in community based function	\$0.00	55	4/15/14		no charge		St. Thomas Rutherford Hospital	
BR	3rd - 6th		Interact in performance for community event and honor veterans	\$0.00	20	4/23/14		no charge		VA Hospital - Cultural Celeb Day	
CL	6th		Stem	0	62	4/11/14		no charge		FMA Live @ Patterson Park	
DSRR	6th		Stem	0	27	4/11/14		no charge		FMA Live @ Patterson Park	
DSRR	K		To learn more about living and non-living things, mammals, amphibians and reptiles	\$9.50	60	5/16/14		Parents/School		Wilderness Station & Barfield Park	
HG	4th -6th		Stem	0	160	4/11/14		no charge		FMA Live @ Patterson Park	
MN	5th - 6th		Stem	0	121	4/11/14		no charge		FMA Live @ Patterson Park	
NF	5th - 6th		Stem	0	159	4/11/14		no charge		FMA Live @ Patterson Park	
JP	6th		Stem	0	59	4/11/14		no charge		FMA Live @ Patterson Park	
JP	K		Will discover what mammals live the Stones River and how they survive year round	\$6	105	5/2/14		Parents		Barfield Wilderness Station	
JP	K		Will discover what mammals live the Stones River and how they survive year round	\$6	84	5/9/14		Parents		Barfield Wilderness Station	
JP	6		To be introduced learn some to stay physically fit & learn ways to build positive relationships	\$3	55	5/14/14		Parents		Patterson Park	
JP	2nd		Will apply skills worked on & following a map of the site to complete a 1800's Scavenger Hunt	\$3	180	5/15/14		Grant		Sam Davis Home	
SC	6th		Stem	0	87	4/11/14		no charge		FMA Live @ Patterson Park	
ES	6th		Stem	0	25	04--11-14		no charge		FMA Live @ Patterson Park	
ES	6th		MTSU Math Contest	0	4	4/22/14		School		JUB & MTSU	
ES	1st		To observe student theater	\$5.00	120	5/14/14		Parents		Cannon County Center of the Arts	
ES	4th		Recognize the impact of predation and competition in an eco system	\$7.61	120	5/16/14		Parents		Nashville Zoo	

## MURFREESBORO CITY SCHOOL BOARD POLICY

<b>Descriptor Term:</b>  <b>COLLABORATIVE CONFERENCING</b>	<b>Descriptor No:</b>  <b>BO 51</b>	<b>Date Adopted:</b>  
<b><i>Reviewed/Revision Adopted:</i></b>  		

1 The Board of Education believes that a meaningful interest-based dialogue with professional  
2 educators is a productive and constructive means to solve problems and enhance the quality of  
3 education in the Murfreesboro City Schools. Further, the Board values the strong collaborative  
4 relationship that it has traditionally enjoyed with the teachers in our school system. Therefore,  
5 the School Board embraces and supports the process of Collaborative Conferencing required in  
6 Tennessee under the Professional Educators Collaborative Conferencing Act (PECCA).<sup>1</sup>

7  
8 The Board of Education shall engage in the process of Collaborative Conferencing with the duly  
9 authorized teacher representative organization(s) and comprehensively meet its responsibilities  
10 and obligations under PECCA.

11  
12 The Board shall restrict the scope of professional collaborations to those specific conditions of  
13 employment that are designated as mandatory topics for collaborations by the Professional  
14 Educators Collaborative Conferencing Act (PECCA)<sup>1</sup>, which are:

- 15  
16 1. Salaries and wages;  
17 2. Grievance procedures;  
18 3. Insurance;  
19 4. Fringe benefits, not including the Tennessee Consolidated Retirement System;  
20 5. Working conditions;  
21 6. Leave;  
22 7. Payroll deductions

23  
24 The representatives of the Board shall not negotiate proposals contrary to:

- 25  
26 1. Federal or state law, including the Rules, Regulations and Minimum Standards of the State  
27 Board of Education and the State Board of Vocational Education;<sup>2</sup>  
28 2. Professional Employee rights defined in the PECCA; and  
29 3. Board rights contained in Title 49 of the Tennessee Code Annotated.

30  
31 The scope of a memorandum of understanding shall extend to those matters of mutual agreement  
32 between the Board of Education and the professional employees in those areas allowed by the  
33 Professional Educators Collaborative Act of 2011 (PECCA).<sup>1</sup>

35 The Board may enter into a memorandum for a period not to exceed three (3) years. Any items  
36 included within the memorandum that require funding shall not be considered effective until  
37 such time as the body empowered to appropriate funds (City Council) has approved a budget that  
38 includes sufficient funding. If the amount of funds appropriated is less than the amount required  
39 to address the matters of collaborative conferencing, then the parties may continue to confer to  
40 reach agreement within the amount of funds appropriated.<sup>2</sup>

41  
42 The memorandum shall be binding on the parties from the date of its approval by the Board of  
43 Education as an item on the agenda of a regular or special called Board meeting or at a later  
44 effective date that is explicitly stated in the memorandum of understanding.<sup>3</sup>

45  
46 Absent an agreement and memorandum of understanding on terms and conditions specified for  
47 collaborative conferencing, the Board shall have the authority to address such terms and  
48 conditions through board policy.<sup>6</sup>

49  
50 The Management Team shall communicate the status of the collaborative conferencing sessions  
51 to the Board throughout the process

52  
53 \_\_\_\_\_  
54 Legal References:

- 55 1. T.C.A. §49-5-601  
56 2. T.C.A. §49-5-612  
57 3. T.C.A. §49-5-609(a)(1)(2)(3)  
58 4. T.C.A. §49-5-609(b)  
59 5. T.C.A. §49-5-609(c)  
60 6. T.C.A. §49-5-609(d)



## MURFREESBORO CITY SCHOOL BOARD POLICY

<b>Descriptor Term:</b>  <b>HOME SCHOOLS</b>	<b>Descriptor No:</b>  <b>BO 52</b>	<b>Date Adopted:</b>
	<b>Reviewed/Revision Adopted:</b>	

1 A "home school" is a school conducted or directed by a parent or parents or legal guardian or  
2 guardians for their own children. Home schools which teach K-12 where the parents are  
3 associated with an organization that conducts church-related schools (as defined by T.C.A. §49-  
4 50-801) which are supervised by such organization and which administer standardized  
5 achievement tests at the same time tests are given in their regular day schools are exempt from  
6 the following provisions, but must follow procedures issued by the State Department of  
7 Education.<sup>1</sup>

8  
9 A parent wishing to conduct a home school shall meet the following requirements:

- 10  
11 1. Provide annual notice to the Director of Schools before the commencement of each school  
12 year of the intent to conduct a home school;
- 13 2. Submit to the Director of Schools the name, number, age, grade level of children  
14 involved, location of the school, curriculum to be offered, proposed hours of instruction,  
15 | qualifications of the parent-teacher, and a description of the courses to be taught each  
16 year;
- 17 3. Maintain attendance records, subject to the inspection of the local Director of Schools;
- 18 4. Submit attendance records to the Director of Schools at the end of each school year;
- 19 5. Provide instruction for at least (4) hours per day for the same number of instructional days  
20 as are required by state law for public schools;
- 21 | 6. Possess a high school diploma or GED<sup>®</sup> in order to conduct classes;
- 22 7. Cooperate in the administration to home school students of appropriate tests by the  
23 | Tennessee Commissioner of Education or Commissioner's designee or by a professional  
24 testing service;
- 25 8. Take action according to state law if home school student falls behind appropriate grade  
26 level;
- 27 9. Submit proof to the Director of Schools that the home school student has been vaccinated  
28 as required by law;
- 29 10. Submit proof to the Director of Schools that other health services and examinations as  
30 required by law have been received by the home school student; and
- 31 11. In the event of illness or inadequacy of the home school parent-teacher to teach a specific  
32 | subject, employ a tutor having the same qualifications as required of parent-teacher.

33  
34 If one or more of these requirements are not met, the Board authorizes the Director of Schools to  
35 take formal action to bring the child into compliance with the compulsory attendance law, either

36 in the home school or in a public, private or church-related school.

37

38 It shall be the policy of this Board that public school facilities shall be available for home school  
39 instruction only when all of the following conditions exist:

40

- 41 1. Special needs courses are being taught which require services unavailable to the home school  
42 student;
- 43 2. These services cannot be provided through any means other than the public schools;
- 44 3. Requests for services are made known by the home school parent when notice is given to the  
45 Director of Schools of the intent to conduct a home school;
- 46 4. The Director of Schools investigates request and make recommendations to the Board;
- 47 5. No overcrowding, additional expenses, including providing transportation, or other special  
48 situations which interfere with the normal operation of the school system shall be incurred;  
49 and
- 50 6. Approval by the Board on a case-by-case basis.

51

52 The Director of Schools, through the attendance supervisor, shall have the attendance records of  
53 the home school inspected at least two (2) times each school year in order to provide assistance  
54 in implementing the Compulsory Attendance Law.

55

56 | If a home school student falls more than one (1) year behind the student's appropriate grade level  
57 in the home schooled student's comprehensive test score for two (2) consecutive tests, and if a  
58 certified teacher who would have taught the child at the child's grade level determines through  
59 appropriate means that the student is not learning disabled, the Director of Schools shall require  
60 the parents to enroll the child in a public, private or church-related school.

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Legal Reference:

1. T.C.A. §49-6-3050

**MURFREESBORO CITY SCHOOL BOARD POLICY**

<b>Descriptor Term:</b>  <b>CONTRACT SERVICES FOR SPECIALIZED ACTIVITIES: EXTENDED SCHOOL PROGRAM</b>	<b>Descriptor No:</b>  <b>SS 2</b>	<b>Date Adopted:</b>  <b>12/97</b>
<b><i>Reviewed/Revision Adopted:</i></b>		

1 The Extended School Program is hereby delegated the authority to enter into contracts to provide  
2 specialized activities to students who participate in the before and after school program. These  
3 activities may include, but are not limited to: arts and humanities; vocational and social  
4 sciences; entertainment; communication; and, physical education. Contracts for specialized  
5 activities must be in writing and must be approved by **the Murfreesboro City School Board**  
6 **attorney, the Director of Schools** ~~site director~~ and the supervisor of ESP. Contracts may be ~~for~~  
7 ~~part-time employees or~~ for independent contractors but may not exceed one (1) school year in  
8 length. The fees charged for participation in such specialized activities may vary.

**MURFREESBORO CITY SCHOOL BOARD POLICY**

<b>Descriptor Term:</b>  <b>UNEMPLOYMENT COMPENSATION</b>	<b>Descriptor No:</b>  <b>PER 2</b>	<b>Date Adopted:</b>  <b>4/79</b>
<b><i>Reviewed/Revision Adopted:</i></b>		

- 1 The Murfreesboro City School Board is self-insured against claims for unemployment
- 2 compensation. The administration will give careful attention to managing the personnel function
- 3 so that there will be a minimum of layoffs.

MURFREESBORO CITY SCHOOL BOARD POLICY

<b>Descriptor Term:</b>  <b>EMERGENCY CLOSINGS</b>	<b>Descriptor No:</b>  <b>STU 1</b>	<b>Date Adopted:</b>  <b>4/79</b>
	<b>Reviewed/Revision Adopted:</b>  <b>1/05; 3/01; 9/10</b>	

1 The Director of Schools is empowered to close the schools, to delay the opening time, or to  
2 dismiss schools early in the event of hazardous weather or other emergencies which threaten the  
3 health or safety of students and personnel.<sup>1</sup>

4  
5 In making the decision to close schools, the Director of Schools shall consider many factors  
6 including the following principal ones relating to the fundamental concern for the safety and  
7 health of children:

- 8
- 9 1. Weather conditions, both existing and predicted,
- 10 2. Driving, traffic, and parking conditions affecting public and private transportation
- 11 facilities,
- 12 3. Actual occurrence or the imminent possibility of any emergency condition which would
- 13 make the operation of schools difficult or dangerous, and
- 14 4. Inability of teaching personnel to report for duty which might result in inadequate
- 15 supervision of students.
- 16

17 Announcements concerning closings will be furnished to a local radio station, [the City of](#)  
18 [Murfreesboro Communication Department, including CityTV](#), the Nashville network television  
19 stations, [the MCS website, Twitter account and phone notifications to parents and guardians](#) no  
20 later than 6 a.m., if possible. When schools are closed for emergency reasons, staff members  
21 shall comply with Administrative Directive 23 in reporting for work.

22  
23  
24  
25  
26 Legal References:  
27 [1. TCA 49-6-3004\(e\)\(1\); TRR/MS 0520-1-3-.02\(1\)\(b\)](#)

28  
29  
30 Cross Reference:  
31  
32 A.D. 23—Delay of School Opening

MURFREESBORO CITY SCHOOL BOARD POLICY

<b>Descriptor Term:</b>  <b>SCHOOL YEAR/ SCHOOL CALENDAR</b>	<b>Descriptor No:</b>  <b>STU 2</b>	<b>Date Adopted:</b>  <b>4/79</b>
	<b>Reviewed/Revision Adopted:</b>  <b>12/84; 4/01</b>	

1 By law, a standard school year for students shall consist of a minimum of 180 days of instruction  
2 exclusive of all vacations as may be approved by the Board of Education in the annual traditional  
3 calendar.

4  
5 The Director of Schools shall annually present a calendar for the coming school year for  
6 approval by the Board. The calendar shall make provision for the opening and closing of school,  
7 reflect the inservice education schedule, and designate other days assigned by the Board during  
8 the school year. Consideration should be given to coordinating holidays and spring break with  
9 the Rutherford County School System. Before final adoption, the proposed calendar may be  
10 distributed among school employees for suggestions.

11  
12 Legal Reference:

13  
14 T.C.A. §49-6-3004

# DRAFT LAST REVISED 4/18/2014

## MURFREESBORO CITY SCHOOL BOARD POLICY

<b>Descriptor Term:</b>  <b>ASSIGNMENT OF STUDENTS TO SCHOOLS AND CLASSES</b>	<b>Descriptor No:</b>  <b>STU 5</b>	<b>Date Adopted:</b>  <b>4/79</b>
	<b>Reviewed/Revision Adopted:</b>  <b>7/01; 5/12</b>	

### SCHOOL ASSIGNMENT

Pupils entering the Murfreesboro City School System will be assigned to the school which services their respective school zone unless the student has been accepted for attendance at a “controlled choice” school. The boundaries of these zones may be adjusted from year to year. An exception made to the above is: Students living outside the city limits may be assigned to schools where space is available pursuant to Board Policy STU 3.

“Controlled choice” school includes a school with a designated zone but other students may attend if space is deemed available.

### ZONE WAIVERS

Applications for waivers on school zone requirements must be submitted in writing to the Director of Schools or Designee. The Director of Schools or designee may, in hardship cases, grant waivers on school zone requirements. Students on zone waivers cannot be sent back to their zoned school without approval of the Director of Schools or the Director’s designee.

### OPEN ZONING

Upon recommendation of the Director, each year the Board will approve which schools will be available for open zoning. That decision will be based on current and future available space for students, principal recommendation, and any other appropriate consideration needed at that time. If the transfer is granted, the parents or guardians are responsible for transportation of the student to the new school. The student shall maintain satisfactory attendance, behavior and effort to remain in the new school. This policy shall be effective starting with the 2014-2015 school year. For the 2014-2015 school year, all out-of-zone transfer requests must be submitted for approval by June 15, 2014. For any subsequent school year, all out-of-zone transfer requests must be submitted for approval by May 15<sup>th</sup>.

### CLASSROOM ASSIGNMENT

Principals have the authority and responsibility for assigning students to the individual classrooms within the school.

Legal References:

# DRAFT LAST REVISED 4/18/2014

38 T.C.A. §49-6-3102 through 3103  
39 T.C.A. §49-6-3201  
40 T.C.A. §49-2-128  
41



**MURFREESBORO CITY SCHOOL BOARD POLICY**

<b>Descriptor Term:</b>  <b>SCHOOL DAY</b>	<b>Descriptor No:</b>  <b>STU 6</b>	<b>Date Adopted:</b>  <b>4/79</b>
	<b>Reviewed/Revision Adopted:</b>  <b>7/01; 7/10</b>	

1 All students are expected to be in class on time each morning.

2  
3 The Murfreesboro City School System elects to extend the school day to at least seven hours (7)  
4 for grades one through six for the purpose of meeting state instructional time requirements which  
5 may be missed because of dangerous or extreme weather conditions. Teachers shall be on duty  
6 at least seven and one-half (7 1/2) hours per day and such additional time as the administrative  
7 organization requires.

8  
9 School hours established for schools of the system shall meet the above requirements. The  
10 administration is authorized to make minor changes in opening and closing times to facilitate the  
11 scheduling of transportation. However, school hours shall be kept as consistent as possible at  
12 various levels throughout the system. Any major changes in schedules shall be subject to Board  
13 approval.

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32 Legal References:  
33  
34 TRR/MS 0520-1-3-02(1)(a)  
35 TRR/MS 0520-1-3-03(1)

MURFREESBORO CITY SCHOOL BOARD POLICY

<b>Descriptor Term:</b>  <b>ADMISSION OF SUSPENDED OR EXPELLED STUDENTS</b>	<b>Descriptor No:</b>  <b>STU 8</b>	<b>Date Adopted:</b>  <b>1/01</b>
<b>Reviewed/Revision Adopted:</b>		

1 The Board may deny admission of any student (except those students in state custody) who has  
2 been expelled or suspended from another school system in Tennessee or another state even  
3 though the student has established residency in the system in which the student seeks enrollment.  
4

5 After a request for enrollment is made, the Director of Schools shall investigate the facts  
6 surrounding the suspension/expulsion from the former school system and make a  
7 recommendation to the Board to approve or deny the request.  
8

9 The Board shall not deny enrollment beyond the length of the imposed suspension/expulsion.  
10 If the action of the Board is to deny admission, the Director of Schools shall, on behalf of the  
11 Board of Education, notify the Commissioner of Education of the decision.  
12

13 Any school system that accepts enrollment of a student from another school system may dismiss  
14 the student if it is determined subsequent to the enrollment that the student has been suspended  
15 or expelled from the former school system.  
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32 Legal Reference:

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34 T.C.A. 49-6-3401(f); 20 U.S.C.A 1232B(b)(4)(h)

MURFREESBORO CITY SCHOOL BOARD POLICY

<b>Descriptor Term:</b>  <b>STUDENT ACCIDENT REPORTS</b>	<b>Descriptor No:</b>  <b>STU 12</b>	<b>Date Adopted:</b>  <b>4/79</b>
	<b>Reviewed/Revision Adopted:</b>  <b>7/01</b>	

1 Any accident involving students which occurs on the property of the Murfreesboro City Schools  
2 is to be reported to the office of the Director of Schools or designee.

3  
4 A written report of the accident is to be forwarded to the office of the Director of Schools or  
5 designee within twenty-four (24) hours after the accident occurs. Additionally, a copy of the  
6 accident report must be forwarded to the City of Murfreesboro's Risk Manager.

7  
8  
9 Cross Reference:  
10 AD 13

MURFREESBORO CITY SCHOOL BOARD POLICY

<b>Descriptor Term:</b>  <b>STUDENT RECORDS INSPECTION &amp; CORRECTION PROCEDURE</b>	<b>Descriptor No:</b>  <b>STU 15</b>	<b>Date Adopted:</b>  <b>1/01</b>
<b>Reviewed/Revision Adopted:</b>		

1 **INSPECTION PROCEDURE**

2  
3 Parent(s) of students and eligible students may inspect and review the student’s educational  
4 records upon written request. “Eligible student” means a student who is eighteen (18) years of  
5 age or older or has enrolled in a post-secondary school, at which time all of the rights set forth  
6 herein become the student’s right.

7  
8 Parent(s) or eligible students shall submit to the records custodian a request which identifies, as  
9 precisely as possible, the record(s) that the parent or eligible student wishes to inspect. The  
10 records custodian will contact the same to discuss how access will best be arranged as promptly  
11 and practicable as possible. This inspection procedure must be completed within forty-five (45)  
12 days from the receipt of the request.

13  
14 The right to inspect and review educational records includes the right to a response from school  
15 officials concerning requests for explanation and interpretation of the data. School officials shall  
16 presume that the parent has the authority to inspect and review records relating to the parent’s  
17 child unless the school system has been advised that the parent does not have the authority under  
18 applicable state law governing guardianship, separation, and divorce.

19  
20 When a record contains information about students other than the parent’s child or the eligible  
21 student, the parent(s) or eligible student may not inspect and review that portion of the record.

22  
23 **FEES FOR COPIES**

24  
25 A reasonable fee for copies provided to parent(s) or eligible students will be determined by the  
26 Director of Schools. A maximum of three (3) copies of the transcript will be provided free of  
27 charge. If the fee represents an unusual hardship, it may be waived in part or entirely by the  
28 records custodian.

29  
30 **CORRECTION PROCEDURES**

31  
32 Parent(s) of students or eligible students may request the amendment of the student’s education  
33 records that the parent or eligible student believes are inaccurate, misleading, or otherwise in  
34 violation of the student’s privacy rights under FERPA. The Director of Schools shall develop

35 an acceptable procedure to establish an orderly process to review and correct an education  
36 record.

37  
38 Parents or eligible students who wish to ask the school to amend a record should write the school  
39 principal, clearly identify the part of the record they want changed, and specify why it should be  
40 changed. If the school decides not to amend the record as requested by the parent or eligible  
41 student, the school will notify the parent or eligible student of the decision and of their right to a  
42 hearing regarding the request for amendment. Additional information regarding the hearing  
43 procedures will be provided to the parent or eligible student when notified of the right to a  
44 hearing.

### 45 46 47 48 HEARING PROCEDURES

49  
50 A hearing may be requested only on the grounds that the information contained in the education  
51 records is inaccurate, misleading, or in violation of the privacy rights of the student.

52  
53 If, as a result of the hearing, the Murfreesboro City Schools decides that the information is  
54 inaccurate, misleading, or otherwise in violation of the privacy rights of the student, MCS shall  
55 amend the record accordingly; and inform the parent or eligible student of the amendment in  
56 writing.

57  
58 If, as a result of the hearing, the Murfreesboro City Schools decides that the information in the  
59 education record is not inaccurate, misleading, or otherwise in violation of the privacy rights of  
60 the student, MCS shall inform the parent or eligible student of the right to place a statement in  
61 the record commenting on the contested information in the record or stating why the parent or  
62 eligible student disagrees with the decision of the hearing panel.

63  
64 If an educational agency or institution places a statement in the education records of a student  
65 under paragraph (b)(2) of this section, MCS shall maintain the statement with the contested part  
66 of the record for as long as the record is maintained; and disclose the statement whenever it  
67 discloses the portion of the record to which the statement relates.

68  
69 The hearing must meet, at a minimum, the following requirements:

70  
71 (a) The hearing must be held within fifteen (15) school days after MCS has received the request  
72 for the hearing from the parent or eligible student.

73  
74 (b) MCS shall give the parent or eligible student notice of the date, time, and place, reasonably in  
75 advance of the hearing.

76  
77 (c)The hearing may be conducted by a panel of three (3) MCS administrative staff member who  
78 does not have a direct interest in the outcome of the hearing.

79  
80 (d) MCS shall give the parent or eligible student a full and fair opportunity to present evidence  
81 relevant to the issues raised under 34 CFR §99.21. The parent or eligible student may, at their  
82 own expense, be assisted or represented by one or more individuals of their own choice,  
83 including an attorney.  
84

85 (e) The hearing panel must make its decision in writing within a reasonable period of time after  
86 the hearing. The decision must be based solely on the evidence presented at the hearing, and  
87 must include a summary of the evidence and the reasons for the decision.  
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107 Legal References:

108  
109 34 CFR [§99.10](#)  
110 TRR/MS 0520-1-3-.09(5)(e); 34 CFR 99.4  
111 T.C.A. [§10-7-506](#); 34 CFR [§99.11](#)  
112 34 CFR [§§99.20](#); 21;22  
113

114 Cross References:

115  
116 [STU 13, Student Records](#)  
117 [STU 14, Student Records Annual Notification of Rights](#)  
118 [STU 16, Student Records Use of Records](#)

**MURFREESBORO CITY SCHOOLS**  
**DISTRICT-WIDE CONSTRUCTION, RENOVATION AND MAJOR MAINTENANCE PROJECTS**  
**UPDATE**  
**April 22, 2014**

This information is being provided to you so that you will know where we are on all construction, renovation and major maintenance projects throughout the district.

**HOBGOOD NEW ADMINISTRATION AND FOOD SERVICE AREAS**

Final punch list items are being addressed for project close-out. City approved to add additional parking on campus at the Jupiter loop due to shortage of parking spaces at some times during the day. We are currently negotiating a price for the work to be completed.

**OVERALL CREEK ELEMENTARY SCHOOL**

Project is moving forward. Estimated completion date is July, 2014. (Please see pictures) Project has made up 15 days and is now about 15 days behind schedule due to bad weather in January and February.

**FENCING AT SCHOOLS**

Pre-K fences have been completed around the playground areas at DSRR and MNP.

**CENTRAL OFFICE ROOF (Insurance item)**

The Central Office roof construction project is in final punch list. Additional work will be done to replace the Kalwall sky panels entrance roof with a standing metal seam roof due to water penetration. The Kalwall replacement section will be done when materials are delivered. It will take about 2 weeks with the majority of the work being done at night during the tear out.

**FOUNDATION WORK AT DSRR**

Contract has been sent to the low bidder for execution. Work to be done over the summer.

**EXTERIOR DOORS AT MNE AND MNP**

Bid Opening on Friday, 4/18/14. Documents are currently being processed for re-bids and are in the Legal Department. Installation work will be done in-house by our maintenance department rather than bidding out the installation work to save money for the district.

**PLAYGROUND RUBBER RESURFACE AT ERMA SIEGEL**

We have completed the review of the various styles and processes of application. Now waiting on final verification that the supplier and product are on the Tennessee Comprehensive Purchasing Network. Bid is about \$50,000 less than original estimate. Have requested Legal Department opinion on the Purchasing Network.

## **MAINTENANCE DEPARTMENT MAJOR PROJECTS**

### **BELLWOOD ELECTRICITY TRANSFORMER REPLACEMENT AND RELOCATION**

Murfreesboro Electric Department will be replacing the transformer at Bellwood and changing its location on campus. Work was originally scheduled to be done over Spring Break and now is to be done over Summer Break.

### **NORTHFIELD THERMAL WINDOWS**

All 89 windows have been replaced. Additional windows have been sighted and will be replaced ASAP.

### **ERMA SIEGEL HVAC CONTROL PANEL**

Replacement of the electronic control panel at Erma Siegel on their HVAC system has been completed. Unit is going through final adjustments.

### **TREE REMOVAL AT DISCOVERY SCHOOL REEVES ROGERS**

Only removed one tree directly effecting piers to be installed. Other trees remain until a consensus can be determined as to their future status.

### **BELLWOOD PARKING LOT STRIPING**

Re-striping of parking lot for ingress, egress and appropriate parking spaces for student drop off and pick up has been approved by the City. Work to be done over the summer.

### **MNE WHITE BOARD INSTALLATION**

Boards have been received and are scheduled for installation on or before May 14<sup>th</sup>.

### **BELLWOOD PAINTING PROJECT**

Halls and door frames were painted over Spring Break

### **HOBGOOD ROOF REPLACEMENT**

The oldest section of Hobgood roof is now starting to deteriorate and needs replacement. We will be securing appropriate architect documents and piggy backing on previous contracted price for roof work.





aerial  
innovations  
OF TN & KY







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**Murfreesboro City Schools**

New Hires, Leave of Absence, Retirements and Resignations  
4/18/14

*Licensed Personnel Hired*

Last Name	First Name	Location	Position/ Experience

*Licensed Personnel Leave of Absence*

Last Name	First Name	Location	Position/ Experience
Hixson	Jessica	Scales	CDC
Whitaker	Karen	CLA	Academic Interventionist
Prow	Ashley	CLA	3rd Grade

*Interim Licensed Personnel*

Last Name	First Name	Location	Position/Experience
Lebo	Erin	Scales (Hixson)	CDC/BS-8
Stovall	Allison	CLA (Whitaker)	Academic Interventionist/BS-0
Jackson	Peggy	CLA (Prow)	3rd Grade/MA-30

*Retirements/Certified*

Last Name	First Name	Location	Position/Experience

*Resignations/Certified*

Last Name	First Name	Location	Position/Experience

*Classified Resignations/Retirements/Terminations*

Last Name	First Name	Location	Position/Experience
Hayes	Daphna	Central Office	Special Education Secretary

*Classified Personnel Hired*

Last Name	First Name	Location	Position/Experience
Vancleave	Lisa	Central Office	Instruction Secretary

**COMPARISON OF BUDGET TOTALS**  
**July 1, 2013 Thru March 31, 2014**

<b>TOTAL INCOME</b>	<b>7/1/13 - 3/31/14</b>	<b>\$</b>	<b>49,797,185</b>
<b>TOTAL EXPENSES</b>	<b>7/1/13 - 3/31/14</b>		<b>44,924,874</b>
			<hr/>
<b>NET INCOME</b>	<b>3/31/14</b>	<b>\$</b>	<b>4,872,312</b>
			<hr/> <hr/>

## YEAR-TO-DATE REVENUE COMPARISON

MARCH 2014

PAGE 1

BUDGET CLASS.	2012-13 BUDGET	2012-13 YTD REV.	2012-13 OVR/(UNDR) BUDGET	2012-13% %	2013-14 BUDGET	2013-14 YTD REV.	2013-14 OVR/(UNDR) BUDGET	2013-14% %
40110-Current Prop. Tax	\$10,775,000.00	\$9,495,934	(1,279,066)	88.1%	\$10,250,000.00	9,369,307.45	\$ (880,693)	91.4%
40210-Local Option Sales Tax	6,798,775	4,354,132	(2,444,643)	64.0%	7,280,812	5,093,206	(2,187,606)	70.0%
40000-41110-Other County Rev	1,459,000	926,977	(532,023)	63.5%	1,502,000	803,339	(698,661)	53.5%
44000-Other Local Revenue	351,750	200,317	(151,433)	56.9%	351,750	5,319,218	4,967,468	1512.2%
46511-Basic Educ. Program	29,838,000	23,938,600	(5,899,400)	80.2%	31,152,552	25,012,800	(6,139,752)	80.3%
46512-BEP ARRA	-	-	-	N/A	-	-	-	N/A
46530-Energy Efficient Sch	-	-	-	N/A	-	48,369	-	N/A
46615-Ext. Contract-ARRA	-	-	-	N/A	-	-	-	N/A
46990-Other State Funds	392,241	200,312	(191,929)	51.1%	681,398	473,344	(208,054)	69.5%
46592-CONNECT TEN ARRA	-	-	-	N/A	-	-	-	N/A
46595-Family Resource ARRA	-	-	-	N/A	-	-	-	N/A
46595-SSMS ARRA	-	-	-	N/A	-	-	-	N/A
47000- Federal Funds	35,000	25,421	(9,579)	72.6%	35,000	70,025	35,025	200.1%
49810-Approp./City Gen. Fund	4,810,103	3,607,578	(1,202,525)	75.0%	4,810,103	3,607,577	(1,202,526)	75.0%
49820-Operating Transfers	-	-	-	N/A	-	-	-	N/A
<b>TOTALS</b>	<b>\$ 54,459,869</b>	<b>\$ 42,749,271</b>	<b>\$ (11,710,598)</b>	<b>78.5%</b>	<b>\$ 56,063,615</b>	<b>\$ 49,797,185</b>	<b>\$ (6,266,430)</b>	<b>88.8%</b>

\*44000-Includes City Payment of \$5,027,275 for new technology purchases



**YEAR-TO-DATE EXPENDITURE COMPARISON**

MARCH 2014

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<b>BUDGET CLASS.</b>	<b>2012-13 BUDGET</b>	<b>2012-13 YTD EXP.</b>	<b>2012-13 OVR/(UNDR) BUDGET</b>	<b>2012-13% %</b>	<b>2013-14 BUDGET</b>	<b>2013-14 YTD EXP.</b>	<b>2013-14 OVR/(UNDR) BUDGET</b>	<b>2013-14% %</b>
<b>71100-Reg. Instruction</b>	\$32,360,786.00	\$21,983,364.22	\$ (10,377,422)	67.9%	\$33,887,321.00	\$22,865,113.51	\$ (11,022,207)	67.5%
<b>71200-Sp. Ed. Instr.</b>	3,839,162	\$2,406,677.00	(1,432,485)	62.7%	4,102,766	\$3,036,589.00	(1,066,177)	74.0%
<b>72110-Attendance</b>	85,545	\$46,118.00	(39,427)	53.9%	80,857	\$57,016.00	(23,841)	70.5%
<b>72120-Health Services</b>	532,459	\$316,908.00	(215,551)	59.5%	484,820	\$361,671.00	(123,149)	74.6%
<b>72130-Guidance</b>	1,183,009	\$817,904.00	(365,105)	69.1%	1,187,695	\$825,259.00	(362,436)	69.5%
<b>72210-Reg. Instr. Spprt.</b>	1,332,868	\$988,099.00	(344,769)	74.1%	1,508,496	\$1,004,441.00	(504,055)	66.6%
<b>72220-Sp. Ed. Support</b>	473,963	\$361,226.00	(112,737)	76.2%	524,784	\$407,208.00	(117,576)	77.6%
<b>72310-Bd. Of Educ.</b>	1,168,340	\$672,009.00	(496,331)	57.5%	1,127,706	\$689,875.00	(437,831)	61.2%
<b>72320-Office of Supt.</b>	301,320	\$224,329.00	(76,991)	74.4%	305,228	\$230,146.00	(75,082)	75.4%
<b>72410-Office of Prin.</b>	2,974,650	\$2,103,389.00	(871,261)	70.7%	3,120,473	\$2,162,600.00	(957,873)	69.3%
<b>72510-Fiscal Services</b>	509,164	\$383,288.00	(125,876)	75.3%	531,538	\$392,594.00	(138,944)	73.9%
<b>72520-Personnel Services</b>	270,032	\$213,233.00	(56,799)	79.0%	270,634	\$214,576.00	(56,058)	79.3%
<b>72610-Oper. Of Plant</b>	4,623,471	\$2,978,013.00	(1,645,458)	64.4%	4,418,919	\$3,164,362.00	(1,254,557)	71.6%
<b>72620-Maint. Of Plant</b>	1,333,274	\$978,336.00	(354,938)	73.4%	1,554,942	\$1,030,594.00	(524,348)	66.3%
<b>72710-Pupil Transp.</b>	1,601,930	\$1,324,250.00	(277,680)	82.7%	1,897,158	\$1,564,770.00	(332,388)	82.5%
<b>72810-Other Support</b>	689,883	\$570,420.00	(119,463)	82.7%	725,646	\$5,608,558.00	4,882,912	772.9%
<b>73300-Community Servic</b>	458,411	\$268,580.00	(189,831)	58.6%	482,040	\$372,407.00	(109,633)	77.3%
<b>73400-Early Childhood Educ</b>	721,729	\$456,119.00	(265,610)	63.2%	859,000	\$492,210.00	(366,790)	57.3%
<b>76100-Reg. Cap. Outlay</b>	370,000	\$203,117.00	(166,883)	54.9%	996,700	\$444,884.00	(551,816)	44.6%
<b>99100-Operating Transfers</b>	-	\$66,190.00	66,190	N/A	-	\$0.00	-	N/A
<b>TOTALS</b>	<b>\$54,829,996.00</b>	<b>\$37,361,569.22</b>	<b>\$ (17,468,427)</b>	<b>68.1%</b>	<b>\$58,066,723.00</b>	<b>\$ 44,924,873.51</b>	<b>\$ (13,141,849)</b>	<b>77.4%</b>

\*72810-Includes \$5,060,575 for new technology purchases to be split with City of Murfreesboro



