

Murfreesboro City Schools  
2552 South Church Street, Murfreesboro TN 37127  
**Phone** (615) 893-2313 **Fax** (615) 893-2352  
cityschools.net



## Appeal of Parent/Student Complaint Response

The parent/guardian may appeal the response of the impartial investigator to the Director of Schools by submitting this form to the office of the Director of Schools. The Director of Schools will review all documentation provided and made a final determination relative to the parent/guardian's complaint. The determination made by the Director of Schools is considered final and the complaint cannot be considered through the complaint process a second time.

### Student/Parent Information

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

School attending: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Complaint Process Information

Please submit all complaint forms filed with Murfreesboro City Schools, including any supporting documentation, with this appeal form.

Please list any MCS employees you have met with regarding your complaint:

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Briefly describe your disagreement with the response of the principal and the Student Supports Department and the reason for your appeal request:

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What corrective action or relief are you seeking?

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Parent/Guardian Signature

Parent/Guardian Name

Date