

# Murfreesboro City Schools ADMINISTRATIVE DIRECTIVE

<b>Administrative Directive Title:</b> <b>Procedures for School District Planning</b>	<b>AD Number:</b> <b>1.701.1</b>	<b>Adopted:</b> November 2024
<b>Policy References:</b> Board Policy 1.701 – School District Planning		<b>Revised:</b>

- 1 Murfreesboro City Schools is committed to developing a targeted and highly effective Five-Year
- 2 Strategic Plan, to be approved by the Board of Education. In addition to developing, maintaining,
- 3 and implementing the five-year strategic plan, the district must develop and implement a district-
- 4 level improvement plan that operationalizes the district’s five-year strategic plan.
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- 6 In drafting and implementing a district-level improvement plan, the Director of Schools is
- 7 responsible for the following action items on an annual basis:
  - 8 a. Conducting a comprehensive needs assessment that includes the identification and
  - 9 engagement of a planning team, compilation of demographic information of the
  - 10 student population and academic and achievement data from multiple sources, root
  - 11 cause analysis of all data to identify challenges, and identification of priority needs;
  - 12 b. Engaging stakeholders throughout the year in strategic plan development and
  - 13 implementation;
  - 14 c. Drafting of goals that align with prior needs identified through the comprehensive
  - 15 needs assessment with each goal containing at least one strategy with a corresponding
  - 16 action step.