

**ADMINISTRATIVE
DIRECTIVE**

Administrative Directive Title: Facilities Use	AD Number: 3.206.1	Adopted: August 2013 Former Descriptor: BO6
Policy References: Board Policy 3.206 – Community Use of School Facilities		Revised: 7/14; 7/19; 4/21

1 School facilities will not be made available to businesses, organizations, or vendors for the purpose
2 of conducting revenue generating activities or services unless such activities are in accordance
3 with Board Policy 3.206.

4 Representatives from agencies outside the school system who are not under contract with the
5 school system to provide services to students will not be permitted to provide services or observe
6 students during the instructional day or during ESP. This procedure shall apply to all instructional
7 activities including classroom instruction.

8 This procedure shall not be applicable to investigations and/or interviews by the Department of
9 Children’s Services and/or law enforcement agencies. Board policy and state law shall control
10 these investigations/interviews.

11 **EXTENDED SCHOOL PROGRAM (ESP)**

12 The Extended School Program (ESP) may use all common areas in a school, classrooms, and
13 equipment. If common areas are needed for school programs on a temporary basis outside of the
14 regular school hours, the principal will designate another location for the Extended School
15 Program’s use.