

**ADMINISTRATIVE
DIRECTIVE**

Administrative Directive Title: Approval of Additional Artificial Intelligence Programs	AD Number: 4.214.1	Adopted: November 2024
Policy References: Board Policy 4.214 – Use of Artificial Intelligence Programs		Revised:

- 1 Only approved artificial intelligence (AI) programs may be utilized in student instruction or in
 2 completing student work. Artificial intelligence is a machine-based system that can, for a given
 3 set of human-defined objectives, make predictions, recommendations, or decisions influencing
 4 real or virtual environments and that is capable of using machine and human-based inputs to
 5 perceive real and virtual environments, abstract such perceptions into models through analysis in
 6 an automated manner, and use model inference to formulate options for information or action.
- 7 Staff who wish to utilize additional AI programs that are not currently on the approved list shall
 8 submit the following information to the Technology Supervisor and Curriculum and Education
 9 Department for approval:
- 10 1. Name of the program;
 - 11 2. Why the program would be beneficial to students; and
 - 12 3. Any student information or other sensitive information that will be required to use the
 13 program.
- 14 The Technology Supervisor shall maintain a list of the approved AI programs that students and
 15 staff can utilize.

Legal References
 Public Acts of 2024, Chapter No. 550