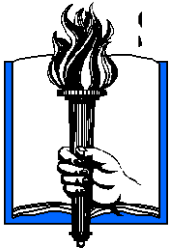


**MURFREESBORO CITY SCHOOLS
ADMINISTRATIVE DIRECTIVES**



Descriptor Term: Tobacco-Free Schools	Descriptor No: AD BO 13	Effective Date:
Reviewed/Revised: 2/17; 9/18; 7/19		

PURPOSE

All uses of tobacco and tobacco products, including smokeless tobacco, electronic cigarettes, vapor devices, and associated paraphernalia are prohibited on all school property, including all vehicles owned, leased, or operated by the district. Smoking shall be prohibited in any public seating areas, including but not limited to, bleachers used for sporting events, and public restrooms.

SCOPE

This AD applies to all faculty, staff, students, parents, contractors, and visitors of MCS and is in effect twenty-four (24) hours a day, year round. This AD applies to all forms of tobacco products including smokeless tobacco, electronic cigarettes, vapor devices, and associated paraphernalia.

School district employees and students enrolled in the district’s schools will not be permitted to use tobacco or tobacco products, including smokeless tobacco, electronic cigarettes, vapor devices, and associated paraphernalia, while they are participants in any class or activity in which they represent the school district regardless of whether the class or activity is located on school property if students are present.

COMPLIANCE AND ENFORCEMENT

A. Compliance

All faculty, staff, students, parents, contractors and visitors of the MCS shall be responsible for compliance with this AD. It is expected that all faculty, staff, students, parents, contractors, and visitors will voluntarily comply with the spirit and intent of this AD. Violation of this AD may be regarded as a willful safety violation.

33 B. Enforcement of AD
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35 The success of this AD will depend on the thoughtfulness, consideration and cooperation
36 of both users and non-users. Fines and citations, other than the citations required for
37 minors pursuant to T.C.A. §39-17-1505, will not be part of the basic enforcement of this
38 AD; however, the discipline policies applicable to faculty and staff may be invoked, if
39 necessary, to secure compliance with this AD.
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41 Violations of this AD will be enforced in the following manner:
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- 43 1. Violations of this AD by faculty and staff should be brought to the attention of the
44 employee's supervisor;
- 45 2. Violations of this AD by students should be brought to the attention of the principal.
46 Any student who possesses tobacco products shall be issued a citation by the school
47 principal pursuant to T.C.A. §39-17-1505(b). The Director of Schools, in cooperation
48 with the juvenile court and the local police/sheriff department, is responsible for
49 developing procedures for issuance of the citations which shall include the form and
50 content of citations and methods of handling completed citations.
- 51 3. Violations of this AD by visitors should be brought to the attention of principal or
52 facility manager; and
- 53 4. Violations of this AD by contractors should be brought to the attention of the
54 Assistant Superintendent for Administrative and Support Services.
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56
57 **IMPLEMENTATION**
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59 A. Signage
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61 The Maintenance Department will be responsible for providing appropriate signage and
62 for removing all receptacles for discarding smoking materials in previously designated
63 smoking areas. Signs will be posted throughout the system's facilities to notify students,
64 employees, parents and all other persons visiting the school that the use of tobacco and
65 tobacco products, including smokeless tobacco, electronic cigarettes, vapor devices, and
66 associated paraphernalia is forbidden. The following notice shall be prominently posted
67 at each school: "Smoking and the use of tobacco products are prohibited on all school
68 property."
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70 B. Notice to Contractors
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72 The principal or department head for whom a contractor is working will be responsible
73 for ensuring that contractors performing work for their school or department on property
74 owned or leased by MCS are notified of the requirements of this AD. Construction
75 contractors will be notified by Assistant Superintendent for Administrative and Support
76 Services.
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78 C. Notice to Faculty and Staff
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80 Human Resources will be responsible for implementing procedures to ensure that all
81 current and future faculty and staff are notified of the requirements of this AD. Faculty
82 and staff who wish to stop using tobacco are encouraged to contact Human Resources for
83 information about tobacco cessation resources.

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D. Notice to Students and Parents

Principals will be responsible for implementing procedures to ensure that all current and future students and parents are notified of the requirements of this AD. Parents and students shall be notified of the citation requirement at the beginning of each school year.

Board Policy 1.803

Legal References:

- Federal Pro-Children Act of 2001 (20 USCA §7181 through §7184)
- No Child Left Behind Act, Public Law PL 107-110, Title IV, Part C, Sections 4301-4304
- Tennessee Children’s Act for Clean Indoor Air (T.C.A. §39-17-1601 through §39-17-1606)
- T.C.A. §39-17-1604(6)(10); T.C.A. §39-17-1605; T.C.A. §39-17-1606
- T.C.A. §39-17-1505