

# Murfreesboro City Schools

## 2021-2022 Fire & Safety Drill Report

School: \_\_\_\_\_

Fire Drills (full evacuation)	# Required	Date	Total Time of Drill & Notes	Initials	Law Enforcement Involvement
August (first 15 days)	1				
August	1				
September	1				
October	1				
November	1				
December	1				
January	1				
February	1				
March	1				
April	1				
May	1				
Optional					

Additional Drills/Exercises for **FALL**: 2 Fire Safety Educational Announcements, 1 Armed Intruder, 1 CPR/AED Drill & 1 Additional Safety Drill

Type of Drill or Exercise	# Required	Date	Length of Exercise Drill & Notes	Initials	Law Enforcement Involvement
Fire Safety Educational Announcements #1	1				
Fire Safety Educational Announcements #2	1				
Armed Intruder/ Lockdown (w/MPD)	1				
CPR/AED Drill #1	1				
Safety Drill #1 <b>Circle One</b> Lockout/Tornado	1				
Bus Evacuation*-Fall					

Additional Drills/Exercises for **SPRING**: 2 Fire Safety Educational Announcements, 1 CPR/AED Drill & 2 Additional Safety Drills

Type of Drill or Exercise	# Required	Date	Length of Exercise Drill & Notes	Initials	Law Enforcement Involvement
Fire Safety Educational Announcement #3	1				
Fire Safety Educational Announcement #4	1				
CPR/AED Drill #2	1				
Safety Drill #2 <b>Circle One</b> Tornado/Intruder	1				
Safety Drill #3 <b>Circle One</b> Lockdown/Lockout	1				
Bus Evacuation*- Spring					

*Optional: Not Required, but encouraged.					
Date of last <b>revision</b> of school's disaster preparedness plan:			Date of last <b>faculty review</b> of school's disaster preparedness plan:		
Principal's Name:			School:		

\*\*\* Drill Logs shall be maintained at the school building and a copy filed with the school district.

Revised 7/29/21

## Emergency Drill Requirements

**Fire Drills:** Fire drills requiring full evacuation shall be held at least one (1) time every thirty (30) **SCHOOL DAYS**, with two (2) fire drills occurring during the first thirty (30) full days of the school year. Additionally, four (4) fire safety educational announcements will be conducted throughout the year. The LEA can develop the content of the educational announcements or utilize scripts provided by TDOE. A record of all fire drills, including the time and date, shall be kept in the respective school or institutional offices and shall be made available upon request to the state fire marshal, or the state fire marshal's deputies or assistants, for inspection and review. *(TN Code Annotated 68-102)*

**Intruder Drill:** Each school shall conduct at least one (1) armed intruder drill annually. The drill shall be conducted in coordination with the appropriate local law enforcement agency. *(TN Code Annotated 49-6-807)*

**CPR/AED Drill:** Each school having one (1) or more AEDs shall schedule annual CPR/AED training for **ALL** school personnel and conduct an annual CPR and AED drill. *(Tennessee Code Annotated 49-2-122)* **MCS requires a second CPR/AED Drill in order to be Heart Safe certified with Project Adam.**

**Additional Drills:**

- a) Each school shall conduct three (3) additional drills, not requiring full evacuation, during each school year. *(TN Code Annotated 68-102)*
- b) Each school administered by a local education agency having jurisdiction that lies entirely or partially within 100 miles of the New Madrid Fault Line shall conduct at least two earthquake preparedness drills (drop, cover, hold) annually. *(State Board Policy 0520-01-03)* **\*The two (2) earthquake drills may count towards the three (3) additional drill requirements listed under section A.**

School Districts within the 100 Mile New Madrid Fault Line Earthquake Drill Requirement

Alamo City	Gibson SSD	McKenzie SSD
Arlington Community	Hardeman County	McNairy County
Bartlett City	Haywood County	Milan SSD
Bells City	Henderson County	Millington Municipal
Bradford SSD	Henry County	Obion County
Carroll County	Hollow Rock Bruceton SSD	Paris SSD
Chester County	Humboldt City	Shelby County
Collierville City	Huntingdon SSD	South Carroll County SSD
Crockett County	Jackson-Madison County	Tipton County
Dyer County	Lake County	Trenton SSD
Dyersburg City	Lakeland SSD	Union City
Fayette County	Lauderdale County	Weakley County
Germantown Municipal	Lexington City	West Carroll SSD
		West TN School for the Deaf

### Optional Drills – Not Required but Recommended

**Shelter-in-place:** These drills teach staff and students when and how to shelter for severe weather and hazardous materials release.

**Transportation Evacuation Drills:** National Highway Traffic Safety Administration (NHTSA) recommends each pupil transported from home to school in a school bus participate at least once during each semester in supervised and timed emergency evacuation drills that teach students and drivers when and how to evacuate a school bus, including how to manually operate the lever that opens the loading doors, should the driver become incapacitated. More information can be found here: <https://www.tn.gov/education/health-and-safety/school-safety/transportation.html>