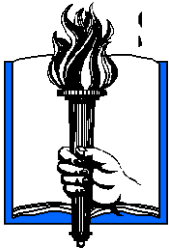


**MURFREESBORO CITY SCHOOLS
ADMINISTRATIVE DIRECTIVES**



Descriptor Term: Verbal and Physical Assaults on Employees	Descriptor No: AD PER5	Effective Date: 12/84
Reviewed/Revised: 2/11; 3/11; 2/14; 6/14; 9/18; 7/19		

1 All school personnel are expected to use good judgment. This includes practicing restraint and
2 patience when dealing with irrational people. However, if physical assault or verbal abuse on
3 employees by any adult on school property does occur, this is an offense of such gravity that the
4 following procedure should be followed:

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- 6 1. At the principal's option, the police will be called.
- 7
- 8 2. The principal should advise the victim that he/she has the right to file criminal charges
9 against the attacker.
- 10
- 11 3. The principal shall immediately notify the Director of Schools of the altercation. The
12 Director of Schools shall notify the Board and City Attorney.
- 13
- 14 4. The principal and other faculty or staff who witnessed the incident shall write accounts of
15 the incident independent of each other and file them with the Director of Schools within
16 three (3) days of the incident.
- 17

18 Initiating Legal Action

19

20 If the victim desires to file criminal charges, the employee may go to the Judicial
21 Commissioner's Office located at the Rutherford County Sheriff's Department located at 940
22 New Salem Highway, and sign a criminal warrant charging assault and battery. This should be
23 done within one (1) week after the incident.

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