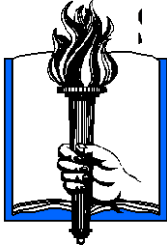


**MURFREESBORO CITY SCHOOLS
ADMINISTRATIVE DIRECTIVES**



Descriptor Term: Proof of Address	Descriptor No: AD STU8	Effective Date: 11/85
Revised: 3/99; 2/14; 7/14; 7/19		

1 Proof of address of student’s parent or legal guardian shall be required of all new enrollees in
2 Murfreesboro City Schools. School administrators may request proof of legal residence or
3 guardianship for existing enrollees at any time.

4
5 Each building principal shall be responsible for requiring appropriate documentation for proof of
6 address. This documentation must be a current paid utility bill (the bill must be dated and have
7 the name and address of the parent or legal guardian), deed to property accompanied by a
8 contract to build on the property, etc.

9
10 In cases where appropriate documentation is not provided or conflicting information is given, it
11 is the responsibility of the parent to document proof of residency to the principal's satisfaction.

12
13 If the principal determines that erroneous information was supplied by a child’s parent/guardian
14 and the enrollee is an out-of-city resident, the student may be asked to withdraw from the city
15 schools or be reassigned. If the enrollee is a city resident attending out of zone, the student will
16 be moved to his/her zoned school.

17
18
19
20 Board Related Policy 6.203