

McKinney-Vento Services

WRITTEN APPEAL OF ENROLLMENT DECISION

To be completed by the parent, guardian, caretaker, or unaccompanied youth when a dispute arises. This information may be shared verbally with the local liaison, as an alternative to completing this form.

Date: _____ Student: _____

Person completing this form: _____

Relationship to student: _____

May be contacted at: _____

I wish to appeal the enrollment decision made by: _____

School: _____

I have been provided with:

- A written explanation of the school's decision
- Contact information for the local homeless education liaison
- A copy of the State's Enrollment Dispute Resolution Process for students experiencing homelessness.

Optional: You may include a written explanation to support your appeal in this space or provide your explanation verbally.

The school provided me with a copy of this form when submitted. _____ (Initial)

McKinney-Vento Services

Murfreesboro City School Dispute Resolution Form

School Name: _____ School Address: _____

Phone: _____ Fax: _____

Current Address: _____

Parent/Guardian/Complaining/Party's Name: _____

Relationship: ___ Parent ___ Guardian ___ Unaccompanied Youth ___ Other

Current Address: _____ Current Phone: _____

Please note: Information regarding student's address, phone number, and information protected by Everyday School Record Act and can only be released to parent/guardian, the student, or to a person specifically designated as a representative of the parent/guardian.

Lives in a Shelter: Yes No

Name of school that parent chooses child to be immediately enrolled in and/or transported to/from until dispute is resolved:

Is this the school of origin*? ___ Yes ___ No

**School of Origin means the school that the child attended when permanently housed or the school in which the child was last enrolled*

If no, from which school was the student transferred? _____

Reason for the Complaint: _____

Signature of parent/guardian/complaining party: _____ Date: _____

Principal's Actions on the complaint

Taken within ___ school day(s) after receiving notice of the complaint.

Date Homeless liaison was notified of the dispute:

Action taken by principal to resolve the dispute:

Was the dispute resolved? ___ Yes ___ No

Explanation: