

# **MCS Hall of Fame Nomination Form**

As we celebrate the excellence of Murfreesboro City Schools, we seek to identify, honor, and recognize those individuals (teachers and support staff) that have made significant contributions to Murfreesboro City Schools and its students. While doing so, it is our hope to preserve the history and impact of Murfreesboro City Schools on our community.

Nominations will be accepted through August 8, 2022.

### **Guidelines - please read carefully**

To be eligible for nomination, an individual must meet the following criteria:

- Regularly employed with MCS for a minimum of 10 years.
- Retired for five years.
- Once nominated, an individual will remain under consideration for a period of three (3) years.

(5-year and 10-year minimum can be waived by a vote from Hall of Fame Selection Committee.)

#### **Categories for Inductees**

Legacy – Retired Pre-1970 Tradition – Retired 1971 – 2000

Modern – Retired 2001 – Present

- Retired is defined as "no longer working in a continual paid capacity for Murfreesboro City Schools."
- An individual's "retirement" year is based on the initial year regular continual employment with MCS ceased.
- Inductees can be living or deceased.

## How to Apply

Complete all sections of the Nomination Application along with at least two (2) supporting letters of recommendation. The person submitting an application on behalf of a nominated candidate is responsible for making sure the form is fully completed and accurate. Additional supporting information may be submitted in support of a candidate's nomination.

Applications will include:

- Nomination form
- Supporting letters of recommendation

All incomplete applications will be returned to submitting individual for additional information. Incomplete applications will not be considered.

**Application:** Please include the following information on a cover sheet along with the nomination description and two letters of support.

Your Name & Contact Information

#### Nominee Information:

- 1. Name of Nominee
- 2. Years of Service include dates and/or years (i.e. 1965-1984)
- 3. Positions Held at MCS
- Category for Nomination
   Legacy Retired Pre-1970
   Tradition Retired 1971 2000
   Modern Retired 2001 Present

What is your familiarity of the individual you are nominating?

Please write a brief description of why you believe this individual should be inducted into the MCS Hall of Fame.

Include two additional letters of support.

For additional information, please email Lisa Trail at <u>lisa.trail@cityschools.net</u> or call 615-225-9381.