

**Interior Painting Mitchell-Neilson Elementary - INVITATION TO BID**

Vendor Name: \_\_\_\_\_

Vendor Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: (     ) \_\_\_\_\_ Fax: (     ) \_\_\_\_\_

**GENERAL TERMS AND CONDITIONS**

1. Responding to bid number: **2024-04**
2. Date of solicitation: **APRIL 5, 2024**
3. Bid receipt/opening date and time: **APRIL 19, 2024 @ 2:30 P.M., CST.**

Bids MUST be received by Murfreesboro City Schools at the address above by the receipt date listed above.

4. **Bid Format: SEALED BIDS ONLY.** Faxed bids **are not** acceptable. **BIDS MUST BE CLEARLY MARKED WITH THE ABOVE NUMBER, DESCRIPTION, AND OPENING DATE.** Bidder **MUST** use the enclosed bid envelope cover sheet on the outside of the bid envelope to include license number, expiration date and classification. Murfreesboro City Schools Board of Education is not responsible for the confidentiality of bids inadvertently opened during mailing or receipt thereof. Unsealed Bids will not be accepted. Any bid received after receipt date and time indicated above will not be considered.
5. **BID OPENING:** Bids will be opened publicly and read aloud at the administrative offices of Murfreesboro City Schools, 2552 South Church Street, Murfreesboro, TN 37127, on the opening date and time indicated above. Responses received after the receipt deadline indicated above will not be considered.
6. Time is of the essence for this bid. Price and quality of equipment is essential; however, availability of product and ability to perform on schedule will be heavily weighted in the award process. Prospective vendors who are authorized, licensed (if applicable and/or required) and capable are requested to submit bids to provide these needed products and/or services for Murfreesboro City Schools.

7. It shall be the responsibility of the bidder to submit a bid response which complies with: (A) the conditions and specifications of the Request for Bid; (B) policies and procedures of the Murfreesboro City Schools Board of Education and applicable laws of the State of Tennessee; and (C) any other applicable laws, regulations and requirements. You should include any related literature or material.
8. The bidder shall attach the manufacturer's name of the equipment or material to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications including material safety data sheets (MSDS), if applicable. All guarantees and warranties should be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. Manufacturer's specifications, in respect to the successful bidder, shall be considered as part of his contract with the Board.
9. If quantities are provided, they are approximations and may be estimates of annual usage, not initial purchase quantity. Quantities provided are best estimates of anticipated order quantities, however, Murfreesboro City Schools cannot guarantee fulfillment of annual usage estimates. Actual quantities are to be determined before order is placed. Murfreesboro City Schools reserves the right to increase or decrease quantities to be purchased over the life of this agreement, and to reject any and/or all Bids or any part of any Bid, or to accept other than the Bid with the lowest cost, meeting all specifications. The bidder shall show in the proposal both the unit prices and total amount, where required, of each item listed. In the event of error or discrepancy in the mathematics, the unit prices shall prevail.
10. Murfreesboro City Schools reserves the right to not only negotiate price, but also final terms, shipping or installation in some cases, conditions and scope with low bid. Bids are to be valid for a minimum of ninety (90) days and payment will be made within forty-five (45) days of the date vendor billing is received and signed by the authorized Murfreesboro City Schools representative.
11. Any Bid submitted should be for the total cost to Murfreesboro City Schools. All prices shall be quoted F.O.B. Murfreesboro, TN, and delivery to the central office location at the address above shall be without additional charge.
12. Evaluation and award of Bids may be made to one bidder which will meet the requirements of this invitation to bid. Items may be awarded to the lowest bid(s) or best overall bid, and Murfreesboro City Schools reserves the right to award this bid on quality, price and availability/delivery of product specified, whichever is in the best interest of Murfreesboro City Schools. Murfreesboro City Schools reserves the right to award bid(s) to multiple bidders at its sole discretion and to group items together that are similar in nature. It is also possible that awards may be granted on a line-by-line basis. Murfreesboro City Schools reserves the right to reject all bids submitted for this ITB and re-release a separate ITB for this purchase.
13. The successful bidder shall execute a written contract with Murfreesboro City Schools and return the required bonds and insurance certificates within fourteen (14) business days after submission of contracts to said bidder by Murfreesboro City Schools. If the project exceeds \$100,000.00, the successful bidder will furnish a Performance Bond covering the full amount of the contract.

14. Any questions concerning the Bid package should be directed to Adam Grisz at Adam.Grisz@cityschools.net.
15. The Purchasing Department will coordinate with successful vendor after award of Bid.
16. The undersigned hereby declares that the only person, or persons, interested in this Bid as principal, or principals, is/are named herein. This Bid is in all respects fair and in good faith without collusion or fraud.
17. The undersigned, having visited the site of the referenced project and having familiarized himself with the local conditions affecting the cost of the work and with all requirements of the Bid Documents and services required to complete the work directed by the documents for the referenced project for the following amount.
18. Direct purchase of certain equipment items or materials by Murfreesboro City Schools is exempt from federal excise tax and Tennessee sales tax. In such cases, the bidder shall quote prices which do not include Federal Excise Tax and Tennessee Sales Tax. Murfreesboro City Schools will furnish executed exemption certificates upon presentation by the bidder at the time of purchase. It is the bidder's responsibility to comply with all local, state and federal laws, regulations, codes, licensing, and other requirements. The bidder must be prepared to substantiate compliance upon request by the Board's representative.
19. **IMPORTANT:** Bidder must use bid form included in Bid package and Bid must be signed by an authorized representative of the company/business placing the Bid at the time the Bid is received by Murfreesboro City Schools, if not, Bid will be rejected at time of Bid opening.
20. The language of this Request for Bids shall be binding unless mutually amended by the Murfreesboro City Schools and the bidder. It is understood that a contract is not formal between the successful bidder and Murfreesboro City Schools until such time as a purchase order is issued by Murfreesboro City Schools, and issuance of the purchase order will be the award notice. The terms and conditions of this Request for Bids and detailed purchase order shall constitute the entire agreement. All bids are ultimately subject to funding.
21. It is the intent of Murfreesboro City Schools to make the services requested in this Invitation to Bid available for purchase at awarded bid prices to other qualifying government and educational agencies of the State of Tennessee. Murfreesboro City Schools is responsible only for purchases made and received by Murfreesboro City Schools.
22. Bid must show the number of days required for delivery under normal conditions. Failure to state delivery time obligates bidder to complete delivery within fourteen (14) calendar days. Unrealistically short or long delivery promises may cause the bid to be disregarded. Vendor must keep the Purchasing Agent for Murfreesboro City Schools advised at all times of status of order. Default in promised delivery or failure to meet specifications authorizes Murfreesboro City Schools to purchase services or supplies elsewhere and charge the full increase of cost and handling to defaulting vendor. Consistent failure to meet delivery promises without valid reason may cause removal from future consideration for the provision of goods or services.
23. Murfreesboro City Schools may make changes within the general scope of the services to be performed by giving notice to the bidder and subsequently confirming such changes in writing. If such changes affect the cost of or the time required for performance of the services, equitable

adjustment in the price shall be made. No change made by the bidder shall be recognized without written approval of the Assistant Superintendent of Operations.

24. Murfreesboro City Schools may, by written notice, terminate the contract for bidder's default, in whole or in part, at any time if bidder refuses or fails to comply with the provisions of this bid, maintain a consistently high quality of work or so fails to make progress as to endanger performance, and does not cure such failure after written notice within a reasonable period of time, or fails to perform the services within the time specified or any written extension thereof.
25. The Vendor, Sub-vendors and their employees are required to have visible, personal identification and the vendor's company name displayed on their shirts. They will also be required to wear attire appropriate for a school environment, i.e., shirt, pants and shoes. Clothing displaying nudity, obscene symbols or pro-drug slogans are prohibited. The Vendor, Subvendors and their employees must check in and out at the main office before starting work during normal school hours.
26. There shall be no use of any tobacco, tobacco products, vapor devices and any other alternative smoking devices, including tobacco and electronic cigarettes, on property of Murfreesboro City Schools.
27. Successful bidder shall not sell, sublet or assign this agreement or any portion thereof to any person or persons, except upon the written approval of the Assistant Superintendent of Operations.
28. If it becomes necessary to revise any part of this bid, a written addendum will be provided to all the bidders. Murfreesboro City Schools is not bound by any oral representations, clarifications or changes made in the written specifications by its employees unless such clarification or change is provided to bidders in written addendum form from Murfreesboro City Schools.
29. The bid shall be awarded to the firm(s) whose proposal is responsive to the bid and is most advantageous to Murfreesboro City Schools, considering the factors identified in the bid and those set forth below. In determining "lowest and best bidder", in addition to price, the following factors shall be considered:
  - a. The ability, capacity and skill of the bidder(s) to perform the contract or provide the service required;
  - b. whether the bidder(s) can perform the contract or provide the service promptly or within the time specified, without delay or interference;
  - c. the quality of performance of previous contracts or services;
  - d. the previous and existing compliance by the bidder(s) with laws and ordinances relating to the contract or service;
  - e. the sufficiency of the financial resources and ability of the bidder(s) to perform the contract or provide the service,
  - f. the quality, availability and adaptability of the supplies or contractual services to the particular use required;
  - g. the ability of the bidder(s) to provide future maintenance and service for the use of the subject of the contract;
  - h. where an earlier delivery date would be of great benefit to the requisitioning agency, the date and terms of delivery may be considered in the bid award, and the number and scope of conditions attached to the bid.

## GENERAL REQUIREMENTS OF VENDORS

1. The successful bidder will furnish a certificate of Worker's Compensation Insurance in compliance with the laws of the State of Tennessee. The bidder must have a general public liability insurance policy at or exceeding the following limits:
  - a. \$1,000,000 per person bodily injury
  - b. \$1,000,000 per occurrence bodily injury
  - c. \$1,000,000 per occurrence property damage
2. Vendor shall comply Tennessee Code Annotated Section 49-5-413, which requires any person, corporation or entity who enters into or renews a contract with a local board of education, to provide a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee prior to permitting the employee to have contact with students or enter school grounds when students are present. The enclosed Compliance Agreement MUST be signed and returned with the bid.
3. The bidder must demonstrate to the satisfaction of Murfreesboro City Schools that his/her firm is capable of completing the work specified, has all equipment necessary for completion of the work, and has satisfactorily completed similar projects. All subvendors will be subject to approval of Murfreesboro City Schools.
4. Bids must be submitted on the required forms. All prices must be stated in the appropriate blanks. The bid form must be signed and completed. Bids must be enclosed in a sealed envelope and clearly marked "**BID – 2024-04**".
5. Bidders must thoroughly inform themselves of the requirements of the specifications, special conditions, and any other relative documents and be prepared to comply with all.
6. All Bids offered must be valid for ninety (90) days after the advertised bid opening date.
7. The vendor/vendor shall be responsible for any loss or damage of or to any materials of work either delivered or completed at the site until such time as the project is fully completed.
8. The vendor/vendor will repair or replace any defects or faults that may occur either in materials or construction during the progress of the work at no additional expense to Murfreesboro City Schools.
9. The vendor shall agree to indemnify and hold harmless the Murfreesboro City Schools Board of Education against all claims, demands, suits, damages or sums of money to any party accruing from the Murfreesboro City Schools Board of Education for loss of life, personal injury or property loss and/or damage which may be caused by reason of any defect, fault, actions of the vendor or his employees during the progress of the work.
10. Bidders should verify all mechanical systems in the field prior to bidding. Specifications are not intended to be comprehensive or exact. The successful bidder shall be responsible for completion of the intent of the specifications including any minor variation which may be encountered in the field.

11. Any material that is property of Murfreesboro City Schools must remain on the premises of property belonging to Murfreesboro City Schools.
12. The vendor shall remove all rubbish, debris and other visible, objectionable material from the site prior to completion of the project. These materials may be disposed of at the appropriate landfill or at any other legal location that the vendor can procure.
13. The work of this project shall not be conducted in such manner as to create any nuisance, or so as to violate any of the ordinances of Murfreesboro and the State of Tennessee.
14. If, at any time during each 12 month term, an awarded vendor refuses or fails to pursue and/or perform the work with diligence as will insure its completion within the time limit specified in this contract, Murfreesboro City Schools, by written notice to that same vendor, may terminate the vendor's right to proceed with the work and the opportunity will be awarded to the next best bidder.
15. In the case of default by the vendor, the vendor shall be liable for any and all increases in cost which may occur from Murfreesboro City Schools procuring satisfactory completion of the project from any other available sources.
16. The vendor shall comply with all applicable State and federal law pertaining to discrimination and hereby agrees, warrants, and assures that no person shall be excluded from participation in, denied benefits of, or otherwise subjected to discrimination in the performance of the services provided pursuant to this ITB or in the employment practices of the vendor on the grounds of classifications protected by federal or State law.
17. The vendor shall be responsible for any and all damages to the equipment or facilities during the accomplishment of the work specified.
18. Vendor/vendor will furnish a warranty for products and installation for products for a period of at least one (1) year from final acceptance of the project.

## **GENERAL SPECIFICATIONS AND SCOPE OF WORK**

Murfreesboro City Schools is requesting sealed bids for Interior painting of Mitchell-Neilson Elementary School at 711 West Clark Boulevard, Murfreesboro, TN 37129. Please note the specifications to consider when preparing bid.

1. Paintwork includes painting all classrooms, hallways, restrooms, library, gymnasium, cafeteria, serving line, kitchen and two outbuildings.
2. Paint color tbd; MCS will notify contractor of selected paint color(s) prior to work starting.
3. Contractor awarded bid shall provide adequate protection to floors, glass, cabinets and all other surfaces not being painted from spills and splatters.
4. Before painting, it is the contractor's responsibility to ensure all surfaces being painted are clean and free of any dust or foreign materials.
5. Once all paintwork is complete, contractor shall make sure any drips, splatters, or spills are cleaned up accordingly as well as the removal of any tape/masking materials used to protect paint from reaching undesired surfaces.
6. Fill any cracks or crevices with paintable caulking as needed and remove any peeling paint. Then, prep area by scraping, sanding and priming as needed.
7. Vendor is responsible for all measurements.
8. MCS will provide paint; awarded contractor is responsible for labor and all other necessary materials to complete project, minus paint.
9. Each classroom will have an accent wall; MCS may request an accent wall in the hallways, tbd.
10. Hallways have wainscoting and will need to be painted to match what MCS staff previously painted over Fall Break.
11. Laptop/technology cabinets will be unbolted and moved by MCS staff.
12. Wings/areas should be painted completely before going to the next area to give custodial staff adequate time to clean and wax floors over summer break.
13. Work may begin May 24, 2024 and is to be completed no later than July 24, 2024.
14. Awarded contractor is responsible for moving any/all necessary furniture that needs to be painted behind including but not limited to shelving in Library. This also is to include putting furniture back in place once painting is complete.
15. Afterhours/weekend work can be arranged to ensure desirable project completion date is achieved.
16. Paint over all murals unless directed otherwise.
17. Contractor is responsible to ensure building is locked and secured at the end of each work day.
18. Bids are to be submitted via email to [Adam.Grisz@cityschools.net](mailto:Adam.Grisz@cityschools.net) or hand delivered to the Central Office at 2552 S. Church Street, Murfreesboro, TN 37127 on or before April 19<sup>th</sup>, 2024 at 2:00 P.M. CST.

### **MATERIAL SPECIFICATION**

- Paint will be provided by MCS. Color selection of paint has yet to be determined.
- Contractor is required to provide all other materials and tooling to adequately complete the project.

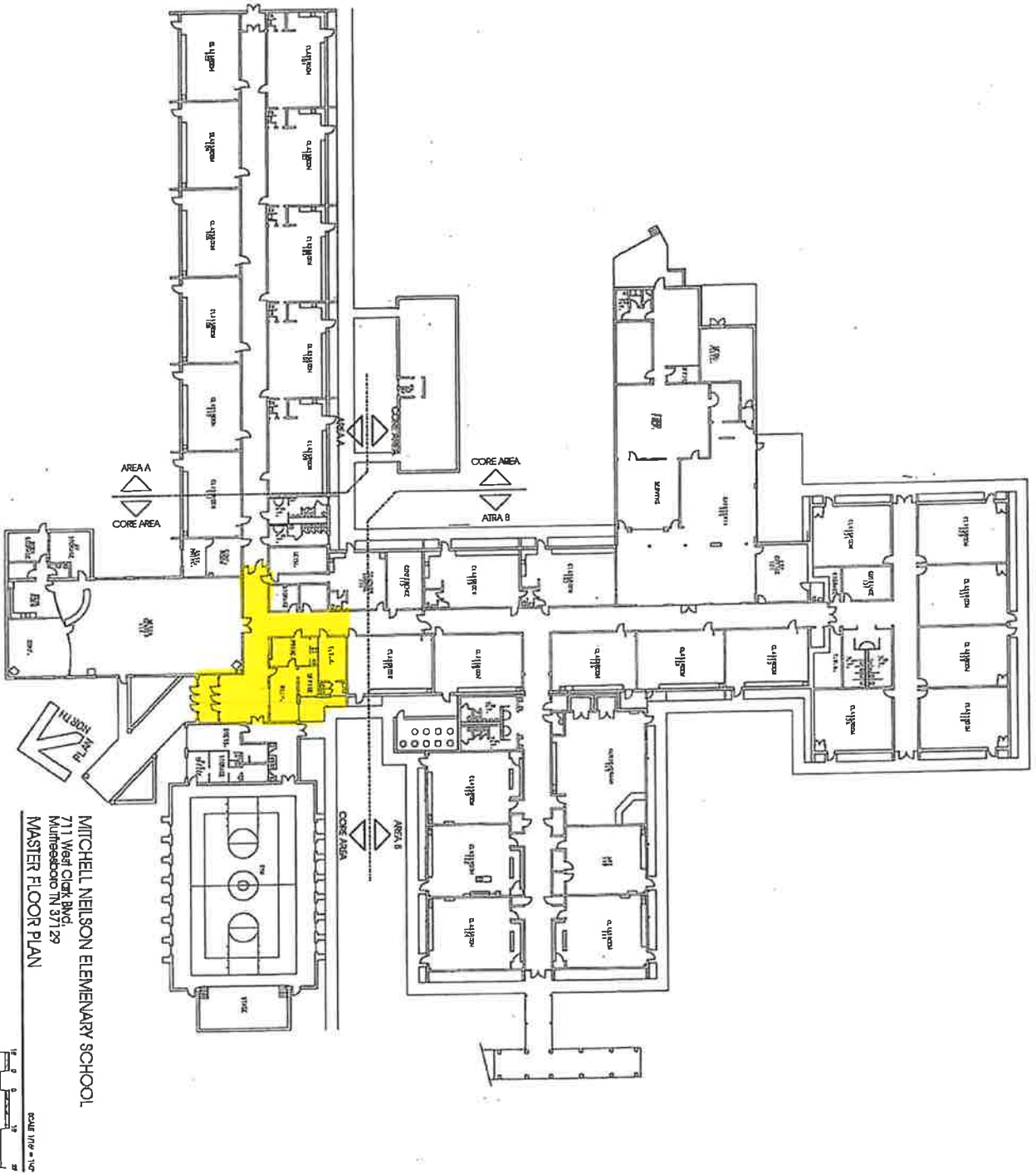
### **INCLUDED BY REFERENCE**

- Exhibit A: General Map of area floor plan with highlights

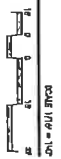
### **REQUIRED SUBMITTALS**

- Bid Sheet Summary
- Contractor/Bidder Information Sheet
- Customer Reference Listing
- Certifications Page
- Affidavits Acknowledgement Page
- Product List and Submittals

\* Highlighted area previously painted by MCS Staff.



MITCHELL NEILSON ELEMENTARY SCHOOL  
 711 West Clark Blvd.  
 Murfreesboro TN 37129  
 MASTER FLOOR PLAN



City Center  
 130 East 7th St.  
 Murfreesboro TN 37130  
 615.790.4550  
 Fax: 615.790.4554

Energy  
 Efficient  
 School  
 Initiative  
 Phase 2  
 Renovations

Murfreesboro  
 City Schools

REVISION DATE

NOTES

ALL WORK SHALL BE IN ACCORDANCE WITH THE 2012 INTERNATIONAL BUILDING CODE (IBC) AND ALL APPLICABLE LOCAL ORDINANCES.



PROJECT NO. 1101  
 DATE 02-28-11  
 DRAWN BY DBAN/BT  
 CHECKED BY RLL

A1.4



**BID – 2024-04**  
**BID SHEET SUMMARY**

**VENDOR NAME:** \_\_\_\_\_

**VENDOR ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

<b>COSTS</b>	
<b>Project</b>	<b>Base Bid</b>
<b>Removal and disposal of current flooring materials</b>	<b>\$</b>
<b>Cost of replacement materials</b>	<b>\$</b>
<b>Cost of installation</b>	<b>\$</b>
<b>GRAND TOTAL</b>	<b>\$</b>

**Remarks:**

**Site Visitation Acknowledgement:**

I, authorized representative of Vendor, acknowledge that the site has been visited and inspected to my satisfaction and that existing conditions have been considered in this bid response. \_\_\_\_ (Initials)

My signature below confirms that I have examined the terms and specifications and the instructions to bidders herein and agree, provided I am deemed the lowest and best bidder, to provide the above-described services for the sum shown in accordance with the terms and specifications stated herein. All deviations are in writing and attached hereto.

**This form must be signed by an authorized representative of Vendor.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

The Bid Sheet Summary must be completed and submitted with bid documents.

**CONTRACTOR/BIDDER INFORMATION SHEET**

Project No. or Description

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Full Name of Bidder

---

Legal Identity  
(Corporation, Partnership,  
Individual, etc.)

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Address

---

---

Telephone No.

---

Fax No.

---

Taxpayer Identification Number

---

Contact Person

---

Phone No.

---

Email Address

---

Webpage Address

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**The Contractor/Bidder Information Sheet must be completed and submitted with bid documents.**

## CUSTOMER REFERENCE LISTING

Contractor shall furnish the names, addresses, contract, telephone numbers, length of contract and size of property of a minimum of three (3) firms or government organizations for which the Contractor is currently furnishing or has in the past furnished service for. References should be similar in size and scope of work.

1. Company Name	_____
Address	_____
Reference	_____
Telephone Number	_____
Length of Contract	_____
Size of Property	_____
2. Company Name	_____
Address	_____
Reference	_____
Telephone Number	_____
Length of Contract	_____
Size of Property	_____
3. Company Name	_____
Address	_____
Reference	_____
Telephone Number	_____
Length of Contract	_____
Size of Property	_____

The Customer Reference Listing must be completed and submitted with bid documents.

**CERTIFICATIONS PAGE**

In the event only one bid is received, Murfreesboro City Schools may require that the bidder submit a cost proposal in sufficient detail for MCS to perform a cost/price analysis to determine if the bid price is fair and reasonable.

Bidder certifies it is a: Proprietorship \_\_\_\_\_; Partnership \_\_\_\_\_; Corporation \_\_\_\_\_

Tennessee Sales Tax Permit No. \_\_\_\_\_

Tennessee Use Tax No. \_\_\_\_\_

Federal ID No. \_\_\_\_\_

Bidder certifies that he has read, understands and will fully and faithfully comply with this invitation for bid, its attachments and any referenced documents. Bidder also certifies that the prices offered are independently developed without consultation with any of the other bidders or potential bidders.

Company's Legal Name \_\_\_\_\_

Address \_\_\_\_\_

City, State and Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Printed Name and Title \_\_\_\_\_

**MAILING ADDRESS**

Purchase Order:

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State and Zip Code \_\_\_\_\_

Invoice Remittance: (If different from above)

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State and Zip Code \_\_\_\_\_

**The Certifications Page must be completed and submitted with bid documents.**

## **AFFIDAVITS ACKNOWLEDGEMENT PAGE**

### **AMERICANS WITH DISABILITIES ACT**

Bidder shall take the necessary actions to ensure its facilities and employment practices are in compliance with the applicable requirements of the Americans with Disabilities Act. Any costs of such compliance will be the sole responsibility of the bidder

### **BACKGROUND CHECKS**

Bidder shall comply with Tennessee Code Annotated Section 49-5-413, which requires any person, corporation or entity who enters into or renews a contract with a local board of education, to provide a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee prior to permitting the employee to have contact with students or enter school grounds when students are present.

### **NONDISCRIMINATION**

Bidder shall abide by all applicable federal and State laws pertaining to discrimination and hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination in the performance of work completed pursuant to this ITB or in the employment practices of the Bidder on the grounds of classifications protected by federal or State law.

### **IRAN DIVESTMENT ACT**

Under the Iran Divestment Act, T.C.A. §§ 12-12-101--12-12-113, political subdivisions in Tennessee are prohibited from entering into any procurement or contract over \$1,000 with a person who engages in investment activities in Iran. The state's chief procurement officer is required under T.C.A. § 12-12-106 to create a list of persons who engage in investment activities in Iran. Any person who is on the list is ineligible to contract with any political subdivision of this state, and any such contract is declared void *ab initio* under § 12-12-110.

On or after July 1, 2016, every bid or proposal submitted to a political subdivision where competitive bidding is required must contain the following statement, submitted by the bidder under penalties of perjury:

*"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."*

**COLLUSION AMONG BIDDERS**

The bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and municipal officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached.

1. (s)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
2. neither the bidder nor anyone subject to the bidder's direction or control has been a party;
  - a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
  - b. to any collusion with any municipal official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
  - c. in any discussions between bidders and any municipal official concerning exchange of money or other things of value for special consideration in the letting of a contract.
3. no officer or employee of the MCS either directly or indirectly, owns any interest in the bidder's business.

**NON-BOYCOTT OF ISREAL AFFIDAVIT**

Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, each supplier and each person signing on behalf of any supplier certifies, and in the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to § 12-4-1 and will not during the term of any award. Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.

**ACKNOWLEDGEMENT**

The undersigned herby acknowledges receipt of these affidavits and certifies that the submittal in response to this solicitation is in full compliance with the listed requirements. Failure to properly acknowledge issues concerning the above is grounds for bid rejection and may subject the signer to penalties as directed by the appropriate laws.

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED AGENT

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
My Commission Expires

The Affidavits Acknowledgment must be completed, signed by an authorized agent and notarized and submitted with bid documents

**IMPORTANT NOTICE**

**THE FOLLOWING BID ENVELOPE COVER SHEET MUST BE COMPLETED ENTIRELY AND ATTACHED TO THE OUTSIDE OF YOUR SEALED BID ENVELOPE.**

**FAILURE TO COMPLY WITH THIS REQUEST WILL RESULT IN YOUR BID BEING DISQUALIFIED.**

**BID NUMBER: 2024-04**

**MURFREESBORO CITY SCHOOLS**

**Interior Painting at Mitchell-Neilson Elementary School  
located at 711 West Clark Blvd., Murfreesboro, TN 37129**

**BID RECEIPT/OPENING DATE & TIME**

**FRIDAY, APRIL 19, 2024, at 2:30 P.M., CST.**

**2552 South Church Street, Murfreesboro, TN 37127**

Corporation/Business License Number: \_\_\_\_\_

Classification: \_\_\_\_\_

License Expiration Date: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Vendor Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_