



Independent Home School Packet

Not for Church-related Umbrella or Accredited Online Schools

Applications will not be processed without the required documentation:

1. Completed TN Notice of Intent to Home School
2. Copy of GED, High School Diploma, or College Degree

As of July 2023, immunization records are no longer required.

Requirement	Grades K-6 (must be age 5 on or before August 15)
Parent's Education	High School Diploma or GED
Registration	With Murfreesboro City Schools prior to each school year
Attendance	4 hours per day, 180 days per year
Record Keeping & Reporting	At the end of each school year, send Attendance Record Student Support Services Administrative Assistant
Testing	Tennessee requires the state board approved, secure standardized assessments of public school students in grade 5. Any family with a student in grade 5 will be contacted during the spring regarding our state standardized assessment.
State Testing Location & Cost	At a designated MCS location, which the student would otherwise attend at no charge <u>OR</u> by a professional testing service at parent's expense
Test Sanctions	1 year or more below grade level of 2 years in a row, Director of Schools may require parents to enroll child in public or private school (unless child is learning disabled)
Enter or Re-Enter Public or Approve Private School	Must be tested for grade placement to determine proficiency base on Tennessee state standards.
High School Diploma or Certificate of Attendance	Schools do not provide diplomas or certificates for home school students.

For More Information Contact: Student Support Services

Ken Rocha
Assistant Superintendent
Ken.Rocha@cityschools.net
(615) 893-2313

Elizabeth Emslie
Administrative Assistant
Elizabeth.Emslie@cityschools.net
(615) 893-2313 ext. 10041

HOME SCHOOL STUDENT ATTENDANCE

Student Name _____ Grade _____

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
JULY 2025						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
AUGUST 2025						
					1	2
3	4	5	9	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
SEPTEMBER 2025						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
OCTOBER 2025						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
NOVEMBER 2025						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
DECEMBER 2025						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Student Name _____ Grade _____

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
JANUARY 2026						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
FEBRUARY 2026						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
MARCH 2026						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
APRIL 2026						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
MAY 2026						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
JUNE 2026						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

State law requires that a parent teacher conducting a home school must comply with the following requirements:

- (1) Maintenance of attendance records, subject to inspection by local director of schools, **and submission of those records to the director of schools at the end of the school year.** Instruction for at least four (4) hours per day for 180 instruction days.

Tennessee Notice of Intent to Home School

TO BE COMPLETED BY MCS Staff		Date received:
School system name: Murfreesboro City Schools		System number: 751
Received by name: <input type="checkbox"/> Ken Rocha, Assistant Superintendent of Student Support Services Or <input type="checkbox"/> Elizabeth Emslie, Administrative Assistant		
Signature of Approval:		

This form should be completed only by parent(s) conducting a home school under the supervision of the superintendent of a local education agency (LEA).

"Home schools" are schools conducted by parents or legal guardians for their own children, which are distinct from degree-granting online or distance education schools. This form may be utilized as notice of your intent to conduct a home school, meaning that you will serve as the primary teacher for the student(s) as permitted by T.C.A. §49-6-3050. **Please complete both pages of the form and return both pages to your local public school system office before the start of each school year.**

PLEASE PRINT

Part 1. Student Information

A. **Grades K–6:** For each student in grades K–6, please list the following information:

1.	Last name	First name	Grade	Subjects to be taught
	Age	Birthdate	Social security number (optional)	
2.	Last name	First name	Grade	Subjects to be taught
	Age	Birthdate	Social security number (optional)	
3.	Last name	First name	Grade	Subjects to be taught
	Age	Birthdate	Social security number (optional)	
4.	Last name	First name	Grade	Subjects to be taught
	Age	Birthdate	Social security number (optional)	

Students who are in grades 7-12 need to be submitted to the Rutherford County School District.

Tennessee Notice of Intent to Home School

Part 2. Parent/Guardian Information

Please provide information **only** for the parent(s) or guardian(s) who will teach.

Last Name

First Name

- A. Name of parent(s) or guardian(s) (Mother) _____
- (Father) _____
- or
- (Guardian) _____

B. Contact Information

Home (Mailing Address) _____

City _____ Zip Code _____

Phone Number (_____) _____

Email Address _____

C. Parent/Guardian Educational Background (**complete only for parent(s)/guardian(s) who will teach**)

1. For grades K-12, I have a GED or high school diploma. _____ Yes _____ No
2. If mailing this form, please attach documentation of qualifying education. If presenting this form in person, please bring documentation of your qualifying education for school staff to verify.

Parent/Guardian Signature

Date

May 13, 2025