

## **Withdrawn Students**

A refund for any money left in the student's account must be requested no later than 10 days after the last day of school for the student.

The Food Service Account Refund Form must be filled out and returned to:

Murfreesboro City Schools

Attn: School Nutrition

2552 S. Church St.

Murfreesboro, TN 37127

Or via email to: [ashley.rich@cityschools.net](mailto:ashley.rich@cityschools.net)

Please make sure to include the correct address for the check to be mailed to. This form is to also be used if there is a sibling to whom the money should be transferred.

Any money left in a student's account after 10 days of withdrawal date will be transferred to an "extra money" account and be deemed as a donation in our computer system to be used for accounts in need. If the student's account held more than \$50.00 and a refund is not requested within the agreed upon timeframe, every effort will be made to contact a parent or guardian.

If the student will return to MCS the next school year the funds may be left in their cafeteria account for future use.